

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Date: April 21, 2016

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: John Phillips (President)

Gregg Zientara

Mark Sorensen

Aaron Largent

Paula Heinkel

Dr. Priscilla Palmer

Donna Williams,

Jennifer Sykes

Michael Sexton

Absent: Rick Meyer, City Librarian

Staff:

Robert Edwards, Asst. City Librarian

Guests: Allison Petty

Communications from the Public

None

Call to order

Mr. Phillips called the meeting to order at 4:30 p.m.

Agenda

Motion to approve the agenda by Mr. Largent, seconded by Mr. Zientara, unanimously approved

Minutes

Motion to approve minutes by Mr. Largent, seconded by Mr. Sexton, unanimously approved

City Librarian's Report

Will be presented at the May meeting

Friends of the Decatur Public Library

Mr. Sorensen said he and Mr. Meyer had attended the last Friends meeting. He informed the board that in addition to their regular book sales, the Friends had raised \$725.00 from special donated books. He said Mr. Meyer would also have more to report on about the automation system component that can assist the Friends with incoming donations.

Foundation

Mr. Sorensen announced the Foundation board had a new president, Teena Zindel-McWilliams. He discussed the Foundation board's finances. He talked about the RFID proposal by Mr. Meyer and the discussions by the Foundation board to appoint an outreach and marketing committee. He said \$10,000 has been allotted for the plan. Mr. Phillips discussed the focus discussions by the Foundation board. There was discussion about future fundraising.

Personnel, Policy and Public Relations

Mr. Sorensen said the Personnel, Policy and Public Relations committee had not met.

Finance and Properties

Mrs. Sykes discussed the check register. Motion to approve the March 2016 check register by Mrs. Heinkel, seconded by Mr. Sorensen, unanimously approved

Budget Report

Mrs. Sykes gave a brief overview of the budget. Mr. Largent said that it was possible that Mr. Meyer would be coming up with a new template.

Illinois Heartland Library System (IHLS)

Mr. Phillips announced that he has been elected to the IHLS Board.

Serving Our Public: Standards for Illinois Public Libraries

Postponed

New Business

Mr. Phillips said, the mayor has asked for suggestions for a new trustee. He said there had been one suggestion from the mayor, Keyria Rodgers

Public Comments

Meeting Adjourned

Motion to adjourn by Dr. Palmer at 4:51 p.m., seconded by Mr. Sexton, unanimously approved

Scribe,

Robert L. Edwards
Assistant City Librarian

Approved 5/19/2016