

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance and Properties

Minutes

Date: April 13, 2016

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

In Attendance: John Phillips (President)
Michael Sexton
Jennifer Sykes
Aaron Largent

Staff: Rick Meyer, City Librarian
Robert Edwards, Asst. City Librarian

Absent: Donna Williams

Guests:

Call to order

Mrs. Sykes called the meeting to order at 4:30 p.m.

Agenda

Motion to approve the agenda with modifications by Mr. Largent, seconded by Mr. Sexton, unanimously approved

Minutes of Previous Meeting

Motion to approve the March 2016 minutes by Mr. Largent, seconded by Mr. Phillips, unanimously approved

Check Register

Mr. Meyer explained some items on the check register. He said the conference costs for \$345.00 were incorrect. He discussed the conference and travel line expenditures.

Motion to recommend the check register to the full board for approval by Mr. Largent, seconded by Mr. Sexton, unanimously approved

Budget Report

Mr. Meyer stated that he would have to make some modifications to the budget due to the City/Library agreement. He said he hoped to have the changes made by the next board meeting in May. There was discussion about the FY2017 budget and the deadlines. Mr. Meyer discussed the staffing expense comparisons of the permanent and temporary staff. Mr. Phillips said that one of the items on the library's wish list was an upgrade to the present security system. Mr. Meyer stated that there were presentations that he saw in Denver that the board might be interested in. Mr. Sexton said he thought that if they started

a capital campaign letter for the specific need of security for the library, he felt they could easily reach that goal. There was discussion about the Foundation and future capital campaigns.

Mr. Meyer suggested to the committee that they might want to consider a name change due to the fact that the City is now in charge of the property. He suggested the committee also might want to consider less frequent meetings. Mr. Phillips said those considerations might be something they could look into after the transition is complete.

Meeting Adjourned

Motion to adjourn by Mr. Largent, seconded by Mr. Sexton, unanimously approved

Meeting adjourned at 4:45 p.m.

Scribe,
Robert L. Edwards
Assistant City Librarian

Approved May 11, 2015