

# DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

## Personnel, Property and Public Relations Committee Minutes

**Date:** September 1, 2016

**Time:** 4:30 p.m.

**Location:** Decatur Public Library Board Room

**In Attendance:** Mark Sorensen (Chair)  
John Phillips  
Paula Heinkel

**Staff:** Rick Meyer, City Librarian  
Robert Edwards, Asst. City Librarian

### **Other Board Members:**

**Absent:** Keyria Rodgers , Gregg Zientara

### **Call to order**

Mr. Sorensen called the meeting to order at 4:33 p.m.

### **Agenda**

Motion to approve the agenda by Mrs. Heinkel, seconded by Mr. Phillips unanimously approved

### **Minutes**

Motion to approve August 2016 minutes made by Mr. Phillips, seconded by Mrs. Heinkel, unanimously approved

Mr. Sorensen announced that the City Librarian would not be able to attend the meeting.

### **Strategic Plan**

Mr. Sorensen suggested that strategic planning overview be postponed until the City Librarian was able to attend the meeting.

### **Collection Development Policy**

Mr. Sorensen asked if there are any questions about the Collection Development Policy. Mr. Sorensen said it would probably be better if the topic were tabled until the City Librarian was present; to answer any detailed questions about the Collection Development Policy. Mr. Sorensen discussed some past experiences with the collection development.

**Meeting Adjourned**

Motion to adjourn by Mr. Phillips, seconded by Mrs. Heinkel, unanimously approved  
Meeting adjourned at 4:40 p.m.

Scribe,  
Robert L. Edwards  
Assistant City Librarian

Approved 10/06/2016