



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, January 16, 2020

4:30 p.m.

Decatur Public Library Board Room

I. Call to order – Donna Williams

II. Approval of agenda

III. Approval of minutes for December 19, 2019 Meeting

IV. Public comments – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.

IV. Written Communications from the public

V. City Librarian's report –Rick Meyer

VI. Reports of committees

A. Personnel, Policy & Public Relations Committee—Donna Williams

- i. FOIA Report (Discussion)
- ii. Personnel Update (Discussion)
- iii. Equity, Diversity, Inclusion (Discussion)
- iv. Volunteer Policy (Discussion)
- v. Public Relations/Marketing Plan (Discussion)
- vi. Strategic Plan (Discussion)
- vii. Other

B. Finance and Properties Committee—Amy Stockwell

- i. Capital Needs (Discussion)

- ii. Space Plan (Discussion)
- iii. December 2019 Check Register (Action)
- iv. 2019 Budget Review (Discussion)
- v. Other

C. Foundation—Rick Meyer

- i. Annual Appeal Report

D. Friends of the Library—Donna Williams

- i. January 9 meeting

F. Illinois Heartland Library System—Rick Meyer

- i. No report

VII. Old Business

- i. Trustee Facts File (Discussion)

VIII. New Business

- i. 2020/2021 Meeting Schedule (Action)
- ii. Nominating Committee (Action)

IX. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter 2: Governance and Administration

X. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org