



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, February 20, 2020

4:30 p.m.

Decatur Public Library Board Room

I. Call to order – Donna Williams

II. Approval of agenda

III. Approval of minutes for January 16, 2019 Meeting

IV. Public comments – 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.

IV. Written Communications from the public

V. City Librarian's report –Rick Meyer

VI. Reports of committees

A. Personnel, Policy & Public Relations Committee—Samantha Carroll

- i. Equity, Diversity, Inclusion (Discussion)
- ii. Volunteer Policy (Action)
- iii. Implementation of Volunteer Policy (Action)
- iv. FOIA Report (Discussion)
- v. Personnel Update (Discussion)
- vi. Public Relations/Marketing Plan (Discussion)
- vii. Strategic Plan (Discussion)
- viii. Drug- and Alcohol-Free Workplace Policy (Discussion)
- ix. Procedure for Determining On-the-Job Intoxication—Alcohol and Drugs (Discussion)

- x. Other

B. Finance and Properties Committee—Amy Stockwell

- i. Capital Needs (Discussion)
- ii. Space Plan (Discussion)
- iii. January 2020 Check Register (Action)
- iv. 2020 Budget Review (Discussion)
- v. 2020 Projection (Discussion)
- vi. Other

C. Foundation—Rick Meyer

- i. Annual Appeal Report

D. Friends of the Library—Donna Williams

- i. February 13 meeting

F. Illinois Heartland Library System—Rick Meyer

- i. No report

VII. Old Business

- i. Other

VIII. New Business

- i. Other

IX. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter 3: Personnel

X. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org