



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, June 18, 2020

4:30 p.m.

Remote Meeting via Zoom

Meeting Video Link: <https://us02web.zoom.us/j/81558512518>

Meeting Phone Number: 1 312 626 6799 US

Meeting ID: 815 5851 2518

I. Call to order – Samantha Carroll

Remote Attendance. Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.

II. Approval of agenda

III. Approval of minutes May 21, 2020

IV. Public comments – Due to the Governor’s stay-at-home order, The Decatur Public Library’s Board Room will be not be open to the public during this Library Board Committee Meeting. For those wishing to provide public input, please email your statement to rmeyer@decaturlibrary by 4:00 pm Wednesday May 13, 2020. The statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached.

IV. Written Communications from the public

V. City Librarian’s report –Rick Meyer

VI. Division Head reports—Robert Edwards, Becky Damptz, Alissa Henkel, Matt Wilkerson, Carol Ziese

VII. Reports of committees

A. Personnel, Policy & Public Relations Committee—Michael Sexton

- i. Diversity, Equity and Inclusion (Discussion)
- ii. Public Relations/Marketing Plan (Discussion)
- iii. Personnel Update (Discussion)
- iv. Sick Leave Policy Addendum (Action)
- v. Extended Family Medical Leave Act Policy (Action)
- vi. Travel Policy (Action)
- vii. Board By-Laws, Electronic Participation (Action)
- viii. Meeting Room Policy & Fee Schedule (Action)

B. Finance and Properties Committee—Amy Stockwell

- i. May 2020 Check Register (Action)
- ii. 2020 Budget Review & Projection (Discussion)
- iii. Other

C. Foundation—Rick Meyer

- i. No Report

D. Friends of the Library—Rick Meyer

- i. June 11 Meeting

F. Illinois Heartland Library System—Rick Meyer

- i. Delivery Reinstatement

VIII. Old Business

- i. Other

IX. New Business

- i. Phased Reopening Plans (Discussion)
- ii. Board Openings (Discussion)
- iii. Recognition of Outgoing Trustees (Discussion)

X. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter 5: Technology

XI. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org