



DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, July 16, 2020

4:30 p.m.

Remote Meeting via Zoom

In-person Attendance in Madden Auditorium

Meeting Video Link: <https://us02web.zoom.us/j/85840883217>

Meeting Phone Number: 1 312 626 6799 US

Meeting ID: 858 4088 3217

I. Call to order – Samantha Carroll

Remote Attendance. Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.

II. Swearing in of Susan Avery

III. Consent Agenda (Approval of Agenda, Approval of June 18, 2020 Minutes) (Action)

IV. Public comments – Due to the Governor’s stay-at-home order, The Decatur Public Library’s Madden Auditorium will be not be open to the public during this Library Board Committee Meeting. For those wishing to provide public input, please email your statement to rmeyer@decaturlibrary by 4:00 pm Thursday July 16, 2020. The statement will be read into the record per Library Board public input rules. Anyone can attend virtually via Zoom. Additional instructions are attached.

IV. Written Communications from the public

V. City Librarian’s report –Rick Meyer (Discussion)

VI. Division Head reports—Robert Edwards, Becky Damptz, Alissa Henkel, Matt Wilkerson, Carol Ziese

VII. Reports of committees

A. Personnel, Policy & Public Relations Committee—No meeting

- i. Other

B. Finance and Properties Committee—No meeting

- i. Other

C. Foundation—Rick Meyer

- i. No Report

D. Friends of the Library—Rick Meyer

- i. July 9 Meeting

F. Illinois Heartland Library System—Rick Meyer

- i. Delivery Reinstatement (Discussion)

VIII. Old Business

- i. Drug Free Workplace Policy (Action)
- ii. Procedure for Determining On-The-Job Intoxication (Action)

IX. New Business

- i. Diversity, Equity and Inclusion (Discussion)
- ii. Personnel Update (Discussion)
- iii. June 2020 Check Register (Action)
- iv. 2020 Budget Review & Projection (Discussion)
- v. Lost and Found Policy (Action)
- vi. Security Camera Policy (Action)
- vii. Board Openings (Discussion)

X. SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

Chapter 6: Safety (Discussion)

XI. Adjournment

If you have questions please contact:

Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org