



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Special Meeting

Minutes

Date: October 29, 2020

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

Board Members

President:

Samantha Carroll

Members:

Sofia Xethalis

Amy Stockwell

Gregg Zientara

Michael Sexton

Susan Avery

Karl Coleman

Present: Samantha Carroll

Susan Avery

Karl Coleman

Amy Stockwell

Sofia Xethalis

Staff: Rick Meyer, City Librarian

Robert Edwards, Asst. City Librarian

Betti Jo Heckwine, Admin. Asst. Aide

Alissa Henkel, Head of PRS

Rebecca Damptz, Head of Arch & Spec Col.

Carol Ziese, Head of Technical Services

Lisa Tokarz, Circulation Clerk II

Absent: Michael Sexton, Gregg Zientara

Guests: None

Call to Order:

Ms. Carroll called the meeting to order at 4:31 p.m.

Remote Attendance. Pursuant to State Executive Orders 2020-07 and 2020-18, which temporarily suspend the in-person presence requirements and eliminate the limitation on remote access of the Illinois Open Meetings Act due to the COVID-19 pandemic, the Board is not requiring physical attendance at the meeting, and will allow all Board members to attend this meeting remotely and fully participate remotely.

Agenda- Ms. Carroll requested a motion to move on the agenda, Ms. Xethalis made a motion to move on the agenda, seconded by Ms. Stockwell. Ms. Carroll requested roll call vote, Ms. Xethalis yes, Ms. Stockwell yes, Mr. Coleman yes, and Ms. Avery yes, unanimously approved.

Public comments

None

Service Levels During Current Community COVID-19

Discussed library service levels in light of worsening COVID-19 numbers in Macon County.

Currently the library's is moderately restricted for the programs and meetings with a limited number of attendees, a limited number of public access computers with shortened hours, limited days and hours of curbside service, very limited seating available, local history allows no more-than 5 patrons at a time, and soft enforcement of mask wearing by patrons.

Ms. Stockwell made a motion to close the building to all public access, seconded by Ms. Xethalis. The public would not be able to come in the building, service would be provided by curbside.

After discussion the motion was amended to continue to keep the building open, but further restrict services. i.e. no seating, no in-person programs, expansion of curbside availability, local history will be by appointment only/no volunteers starting Monday November 2, 2020, zero tolerance enforcement of mask wearing.

Ms. Carroll requested a roll call vote on the motion to keep the building open with the changes they discussed and made to the service due to COVID-19, Ms. Xethalis yes, Ms. Stockwell yes, Ms. Avery yes, Mr. Coleman yes, and Ms. Carroll yes, unanimously approved.

Adjournment

Ms. Carroll requested a motion to adjourn, Ms. Xethalis made the motion, seconded by Ms. Avery. Ms. Xethalis yes, Ms. Stockwell yes, Ms. Avery yes, Mr. Coleman yes, and Ms. Carroll yes, unanimously approved.

Scribe,
Betti Jo Heckwine Admin. Assist. Aide
Edited by Rick Meyer, City Librarian

Approved, 2/18/2021