



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Finance and Properties Minutes

Date: November 2, 2021

Time: 4:30 p.m.

Location: Decatur Public Library Board Room

Present: Alana Banks
Sofia Xethalis (Chair)
Samantha Carroll
Anay Hunt

Staff: Rick Meyer, City Librarian, Michelle Whitehead, Administrative Secretary

Absent:
Jacobie Jones

Guests:None

Call to Order:
Ms. Xethalis called the meeting to order at 4:30 pm.

Approval of Agenda
Ms. Xethalis requested a motion to approve the agenda. Ms. Carroll made a motion to approve the agenda, seconded by Ms. Banks, all in favor. The motion was adopted.

Public Comment: 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.

New Business
FY 2022 Budget Proposal (Action) Mr. Meyer gave an overview of the budget and where the library stands as of yesterday. There was a discussion of the budget overage options. The Library can pay a portion of the DEI expenditure, if that is passed by the Board of Trustees. Option 1: The Library can roll the overage into our operating cash fund for next year. Option 2: The Library can move it into the capital fund. Mr. Meyer thinks it's best to roll into the capital fund. Mr. Meyer discussed the proposed budget for 2022. If the Board approves the expenditure, DeEtta Jones could have half of the balance paid this year. Ms. Carroll moved to present the budget to the full board. Ms. Banks seconded, all in favor. The motion was adopted.

Adjournment

Ms. Xethalis requested a motion to adjourn, Ms. Carroll made a motion to adjourn at 5:14 pm, seconded by Ms. Anay Hunt. The motion was adopted

Scribe, Michelle Whitehead, Administrative Secretary

Approved 1/12/2022