



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Finance and Properties Minutes

Date: January 14, 2025 meeting

Time: 4:30 p.m.

Location: Board Room

Present:

Paula Cross

Joren Martin

Karl Coleman

Emily West

Staff: Rick Meyer, City Librarian, Alissa Henkel, Director Program, Resources, and Services

Absent:

Sofia Xethalis

Guests: None

Call to Order: Mr. Coleman called the meeting to order at 4:37 pm.

Consent Agenda

Ms. Cross made a motion to approve the consent agenda and Ms. West seconded. All in favor. The motion was adopted.

Written Communication from the Public: None

Public Comments: None

Old Business

Capital Needs (Discussion) Mr. Meyer gave an update on capital needs.

Other (Discussion) None

New Business

December 2025 Check Register (Action) Ms. West made a motion to approve the check register and send to the full Board, seconded by Ms. Coleman. Mr. Coleman requested a roll call vote. Ms. West yes, Ms. Cross yes, Mr. Martin yes and Mr. Coleman yes. The motion was adopted.

December 2025 Actuals and Projection (Discussion) Mr. Meyer presented the December budget actuals.

2026 Meeting Schedule (Action) Ms. West motioned to approve the 2026 Schedule, seconded by Ms. Cross. All in favor. The motion was adopted.

Financial Policies (Discussion) A discussion was held on developing financial policies.

Other (Discussion) None

Adjournment

Mr. Martin made a motion to adjourn at 5:12pm, Ms. West seconded. All in favor. The motion was adopted.

Scribe, Rhonda Patton, Executive Administrative Assistant
Approved 2/11/2026