



## DECATUR PUBLIC LIBRARY

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### DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Personnel, Policy and Public Relations Minutes

Date: January 8, 2026

Time: 4:30 p.m.

Board Room

#### Present

Samantha Carroll

Kaylee Ledbetter

Karl Coleman

Peggy Ankrum

Ashley Petty

Staff: Rick Meyer, City Librarian, Alissa Henkel, Head of Programs, Resources, & Services

Guests: None

Call to Order - Ms. Carroll called the meeting to order at 4:35 pm

Consent Agenda with December 4, 2025 Meeting Minutes - Ms. Ankrum made a motion to approve the consent agenda, seconded by Ms. Petty. All in favor. The motion was adopted.

Public comments - None

Written Communications from the Public - None

#### New Business

Ethics/Gifts Policy (Action) Mr. Meyer reviewed the policy. Ms. Ankrum made a motion to adopt the policy, seconded by Ms. Petty. All in favor. Motion adopted.

Collection Development Policy (Action) Mr. Meyer requested that the policy be tabled until Library staff is able to view and comment. Mr. Coleman made a motion to table, seconded by Ms. Ankrum. All in favor. Motion carried.

Emergency Succession Plan (Action) Mr. Meyer reviewed the plan. Ms. Petty made a motion to adopt the plan, seconded by Ms. Ankrum. All in favor. Motion adopted.

2026 Meeting Schedule (Action) After minor discussion the board agreed to the schedule. Ms. Ledbetter made a motion to approve the schedule, seconded by Ms. Petty. All in favor. Motion adopted.

Public Relations Note (Discussion) Mr. Meyer gave testimony to a webinar regarding successfully raising funding in anticipation of the next campaign.

Old Business

Meeting Room Policy (Discussion) Mr. Meyer asked the board to review meeting room use regarding monthly limits. Mr. Meyer also mentioned the possibility of mobile rooms for one to two patron use.

Adjournment

Ms. Petty made a motion to adjourn at 5:00 pm, seconded by Ms. Ankrum. All in favor. The motion was adopted.

Scribe,

Rhonda Patton, Executive Administrative Assistant

Approved 2/5/26