



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, August 21, 2025

4:30 p.m.

Decatur Public Library

Board Room

- I. **Call to order** – Karl Coleman
- II. **Consent Agenda—(Approval of Agenda; Approval of the July 17, 2025 minutes) (Action)**
- III. **Oath of Office—**Peggy Ankrom, Ashley Petty, Sofia Xethalis **(Action)**
- IV. **Public comments—**15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. **No immediate response will be given by the Library Trustees or Library staff members.**
- V. **Written communications from the public (Discussion)**
- VI. **Division Head reports—**Becky Damptz, Alissa Henkel, Carol Ziese **(Discussion)**
- VII. **City Librarian’s report—**Rick Meyer **(Discussion)**
- VIII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee-**Samantha Carroll

- i. Management Personnel Handbook **(Discussion)**
- ii. Program Policy **(Action)**
- iii. Gaming Room Policy **(Action)**
- iv. Other

B. Finance and Properties Committee—Sofia Xethalis

- i. Capital Needs **(Discussion)**
- ii. Furniture Project Update **(Discussion)**
- iii. July 2025 Check Register and Vendor Report **(Action)**
- iv. July 2025 Actuals & Projection **(Discussion)**
- v. FY2026 Budget Draft **(Action)**
- vi. Other

C. Foundation—Rick Meyer

- i. No Report

D. Friends of the Library – Samantha Carroll

- i. August 14 Meeting **(Discussion)**

E. Illinois Heartland Library System

- i. No Report

IX. Old Business

- A. Other **(Discussion)**

X. New Business

- A. Executive Administrative Assistant Search **(Discussion)**
- B. Other **(Discussion)**

XI. Adjournment

If you have questions please contact: Rick Meyer, City
Librarian 421-9713