



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, September 18, 2025

4:30 p.m.

Decatur Public Library

Board Room

- I. **Call to order** – Karl Coleman
- II. **Consent Agenda— (Approval of Agenda; Approval of the August 21, 2025 minutes) (Action)**
- III. **Public comments**—15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. **No immediate response will be given by the Library Trustees or Library staff members.**
- IV. **Written communications from the public (Discussion)**
- V. **Division Head reports**—Becky Dampitz **(Discussion)**
- VI. **City Librarian’s report**—Rick Meyer **(Discussion)**
- VII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee**-Samantha Carroll
 - i. **Management Personnel Handbook (Discussion)**

- ii. Reference and Reader's Advisory Policy **(Action)**
- iii. Other

B. Finance and Properties Committee—Sofia Xethalis

- i. Capital Needs **(Discussion)**
- ii. Furniture Project Update **(Discussion)**
- iii. August 2025 Check Register and Vendor Report **(Action)**
- iv. August 2025 Actuals & Projection **(Discussion)**
- v. FY2026 Budget Draft Revision **(Action)**
- vi. Other

C. Foundation—Rick Meyer

- i. No Report

D. Friends of the Library – Samantha Carroll

- i. September 11 Meeting **(Discussion)**

E. Illinois Heartland Library System

- i. No Report

VIII. Old Business

- A. Other **(Discussion)**

IX. New Business

- A. Executive Administrative Assistant Search **(Discussion)**
- B. Public Awareness Campaign **(Action)**
- C. Other **(Discussion)**

X. Adjournment

If you have questions please contact: Rick Meyer, City
Librarian 421-9713