



DECATUR PUBLIC LIBRARY

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**Board of Trustees
FINANCE AND PROPERTIES COMMITTEE
Meeting AGENDA
Wednesday, October 8, 2025
4:30 p.m.
Board Room**

- I. Call to Order** – Sofia Xethalis
- II. Consent Agenda** (Approval of Agenda; Approval of September 17, 2025 Minutes)
- III. Written Communications from the Public**
- IV. Public Comment**— 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members
- V. Old Business**
 - A.** Capital Needs (Discussion)
 - B.** Other (Discussion)
- VI. New Business**
 - A.** September 2025 Check Register and Vendor Report (Action)
 - B.** September 2025 Actuals & Projection (Discussion)
 - C.** FY2026 Amended Budget (Action)

D. Other (Discussion)

VII. Adjournment



DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance and Properties
Minutes

Date: September 17, 2025 meeting

Time: 4:30 p.m.

Location: Board Room

Present:

Emily West

Sofia Xethalis (attended remotely)

Paula Cross

Karl Coleman

Staff: Rick Meyer, City Librarian

Absent:

Guests:

Call to Order: Mr. Coleman called the meeting to order at 4:33pm. The committee approved Ms. Xethalis attending remotely.

Consent Agenda

Ms. Cross made a motion to approve the consent agenda, seconded by Ms. West. All in favor. The motion was adopted.

Written Communication from the Public: Mr. Meyer stated that he received a letter in regards to Author, Ellen Hopkins, coming to Decatur Public Library.

Public Comments:

Old Business

Capital Needs (Discussion) Discussed the Decatur Public Library's electronic key cards.

Furniture Project Update (Discussion) Mr. Meyer stated the Furniture Project is done.

New Business

August 2025 Check Register and Vendor Report (Action) Discussed line items on the Check register. Ms. West made a motion to approve the check register and send to the full Board, seconded by Ms. Cross. Mr. Coleman requested a roll call vote, Ms. West yes, Ms. Cross yes, Mr. Coleman yes. The motion was adopted.

August 2025 Actuals and Projection (Discussion) Mr. Meyer presented the actual and projected budget detail.

Adjournment

Mr. Coleman made a motion to adjourn at 5:15pm, seconded by Ms. West. All in favor. The motion was adopted.

Scribe, Betti Jo Heckwine, Administrative Assistant Aide

Draft 09/29/25

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 9/1/2025 to 9/30/2025

35 -- LIBRARY FUND

Check #	Check Date	Vendor	Check Amt	Account Description
169198	09/04/2025	BREWSTER, CONNIE K 2 SESSIONS PRESCHOOL ART & 2 SESSIONS SCHOC 4 SESSIONS - PRESCHOOL ART & SCHOOL AGE ART	800.00	OTHER LIBRARY GRANT EXI
169206	09/04/2025	CLUTTER INVESTIGATIONS, INC. BACKGROUND SCREENING - COURTNEY & BRANDN	120.00	PROFESSIONAL SERVICES
169263	09/04/2025	MT ZION DISTRICT LIBRARY PAYMENT FOR DAMAGED ITEM	20.00	LOST OR DAMAGED BOOKS
169292	09/04/2025	ULINE 2 WHEEL CHAIRS, SCISSORS, AND BAGS	617.18	SMALL CAPITAL ITEMS
169304	09/11/2025	A TO Z DATABASE ATOZ LIBRARY DATABASE SUBSCR. 9/13/25-09/12/26	8,275.00	BOOKS & PERIODICALS
169326	09/11/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	3,140.27	OFFICE SUPPLIES
169338	09/11/2025	CITYBLUE TECHNOLOGIES LLC ESPON PRINTER INK AUGUST	175.71	OFFICE SUPPLIES
169340	09/11/2025	COMMERCIAL MAIL SERVICES MONTHLY POSTAGE CHARGES & FEES- AUG 16-29, 2	203.97	POSTAGE
169348	09/11/2025	DECATUR CIVIC CENTER AUTHORITY BLANKET - SECURITY FOR LIBRARY	1,837.13	SECURITY
169365	09/11/2025	FREITAG, PATTI SRC ICE CREAM SOCIAL 2025	11.98	OTHER LIBRARY GRANT EXI
169394	09/11/2025	MIDWEST TAPE, LLC BLANKET - AV AND STREAMING SERVICES	80.12	OFFICE SUPPLIES
169401	09/11/2025	PAETEC BLANKET - TELEPHONE SERVICE	17.65	TELEPHONE
169411	09/11/2025	SCOTT CLANIN PUBLIC AWARENESS CAMPAIGN DEVELOP & DESIGN	3,200.00	PROFESSIONAL SERVICES
169445	09/18/2025	AMAZON PAYMENTS BLANKET -OFFICE SUP, OTHER GRANTS, HARDWAR	2,979.65	SMALL CAPITAL ITEMS
169467	09/18/2025	DECATUR ILLINOIS PRIDE TABLE AT PRIDEFEST	35.00	ADVERTISING
169473	09/18/2025	DYNAGRAPHICS 5'X1' BANNER - READICULOUS	133.86	OTHER LIBRARY GRANT EXI
169497	09/18/2025	INFO USA MARKETING, INC CITY DIRECTORIES - DECATUR/HARRISTOWN	360.00	BOOKS & PERIODICALS

CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER
For invoices from -- 9/1/2025 to 9/30/2025

35 -- LIBRARY FUND

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
169520	09/18/2025	PAETEC BLANKET - TELEPHONE SERVICE	96.65	TELEPHONE
169573	09/25/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	2,123.99	OFFICE SUPPLIES
169584	09/25/2025	CANON FINANCIAL SERVICES, INC BLANKET - SERVICE COPIERS & PRINTERS	803.78	SERV-OFFICE EQUIPMENT
169590	09/25/2025	COMMERCIAL MAIL SERVICES SEPT 1-15'25 MONTHLY POSTAGE FEES	382.41	POSTAGE
169614	09/25/2025	FREITAG, PATTI SRC SNACK ATTACH	30.27	OTHER LIBRARY GRANT EXI
169639	09/25/2025	KANOPY BLANKET - LIBRARY STREAMING SERVICE	595.00	BOOKS & PERIODICALS
169644	09/25/2025	LINCOLN SQUARE THEATRE RENTAL FOR PROGRAM	500.00	OTHER LIBRARY GRANT EXI
169657	09/25/2025	MIDWEST TAPE, LLC BLANKET - AV AND STREAMING SERVICES	972.47	OFFICE SUPPLIES
169666	09/25/2025	PEERLESS NETWORK, INC ACCT 1212890	367.56	TELEPHONE
169686	09/25/2025	TAYLOR, TROY HAUNTED DECATUR TROY TAYLOR PROGRAM	400.00	OTHER LIBRARY GRANT EXI
169698	09/25/2025	VERIZON WIRELESS ACCT 980380645-00001	161.88	TELEPHONE
23007183	09/18/2025	REGIONS/CREDIT CARD ACCT 2191	3,448.62	CONFERENCES & TRAVEL
23007190	09/25/2025	JONES & THOMAS BLANKET - WEB SERVICES	420.00	PROFESSIONAL SERVICES
23007191	09/25/2025	JESSICA HILL CONSULTING LLC BLANKET - SOCIAL WORKER'S WAGES	1,153.80	OTHER LIBRARY GRANT EXI
Total for: 35			33,463.95	

59 -- LIBRARY TRUST FUNDS

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
169182	09/04/2025	AFRICAN-AMERICAN CULTURAL & MEMBERSHIP - 2025 AACGS	35.00	BOOK AND PERIODICALS
169191	09/04/2025	BALL, THELMA ILLINOIS MUNITION:THE OAK & SANGAMON ORDAN	50.00	BOOKS & PERIODICALS

**CITY OF DECATUR
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 9/1/2025 to 9/30/2025

59 -- LIBRARY TRUST FUNDS

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
169326	09/11/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	163.10	BOOKS & PERIODICALS
169445	09/18/2025	AMAZON PAYMENTS BLANKET -OFFICE SUP, OTHER GRANTS, HARDWAR	21.74	BOOKS & PERIODICALS
169497	09/18/2025	INFO USA MARKETING, INC CITY DIRECTORIES - DECATUR/HARRISTOWN	330.00	BOOK AND PERIODICALS
169573	09/25/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	36.27	BOOKS & PERIODICALS
169675	09/25/2025	ROCKFORD MAP PUBLISHERS, INC. PIATT IL 2025 PLAT BOOK	74.70	BOOK AND PERIODICALS
Total for: 59			710.81	
Total for All:			\$34,174.76	

SEPTEMBER 2025 VENDOR REPORT

VENDOR NAME	AMOUNT
A TO Z DATABASE Total	\$8,275.00
AFRICAN-AMERICAN CULTURAL & Total	\$35.00
AMAZON PAYMENTS Total	\$3,001.39
BAKER & TAYLOR CO Total	\$5,463.63
BALL, THELMA Total	\$50.00
BREWSTER, CONNIE K Total	\$800.00
CANON FINANCIAL SERVICES, INC Total	\$803.78
CITYBLUE TECHNOLOGIES LLC Total	\$175.71
CLUTTER INVESTIGATIONS, INC. Total	\$120.00
COMMERCIAL MAIL SERVICES Total	\$586.38
DECATUR CIVIC CENTER AUTHORITY Total	\$1,837.13
DECATUR ILLINOIS PRIDE Total	\$35.00
DYNAGRAPHICS Total	\$133.86
FREITAG, PATTI Total	\$42.25
INFO USA MARKETING, INC Total	\$690.00
JESSICA HILL CONSULTING LLC Total	\$1,153.80
JONES & THOMAS Total	\$420.00
KANOPY Total	\$595.00
LINCOLN SQUARE THEATRE Total	\$500.00
MIDWEST TAPE, LLC Total	\$1,052.59
MT ZION DISTRICT LIBRARY Total	\$20.00
PAETEC Total	\$114.30
PEERLESS NETWORK, INC Total	\$367.56
REGIONS/CREDIT CARD Total	\$3,448.62
ROCKFORD MAP PUBLISHERS, INC. Total	\$74.70
SCOTT CLANIN Total	\$3,200.00
TAYLOR, TROY Total	\$400.00
ULINE Total	\$617.18
VERIZON WIRELESS Total	\$161.88
Grand Total	\$34,174.76

DPL FY2025 Budget Report
Prepared September 10, 2025
At the end of August 67% of
the year has passed

Revenue

	FY2025 Budgeted	% of Budget	Actual YTD	% Collected	FY2024 YTD	% Change
Property Taxes	\$ 3,222,539	69.1%	\$ 2,475,288.28	76.8%	\$ 2,088,178.29	18.5%
All Other	\$ 1,440,919	30.9%	\$ 1,041,701.71	72.3%	\$ 1,084,300.43	-3.9%
Total Revenue	\$ 4,663,458		\$ 3,516,989.99	75.4%	\$ 3,172,478.72	10.9%

Expense	FY2025 Budgeted	% of Budget	Actual YTD	% Expended	FY2024 YTD	% Change
<u>Personnel</u>						
Payroll	\$ 1,867,224		\$ 1,427,085.37	76.4%	\$ 1,334,572.91	6.9%
Benefits	\$ 1,040,424		\$ 784,856.62	75.4%	\$ 710,143.79	10.5%
	\$ 2,907,648	57.5%	\$ 2,211,941.99	76.1%	\$ 2,044,716.70	8.2%

Library Materials

Books, Periodicals, etc.	\$ 245,000		\$ 163,636.42	66.8%	\$ 110,711.36	47.8%
Per Capita	\$ 104,020		\$ 104,403.28	100.4%	\$ 107,414.06	-2.8%
Lost/Damage	\$ 1,600		\$ 726.56	45.4%	\$ 832.83	-13%
Total Materials	\$ 350,620	9.3%	\$ 268,766.26	76.7%	\$ 218,958.25	22.7%

Professional Services

Security	\$ 22,500		\$ 18,806.82	83.6%	\$ 40,343.75	-53.4%
Professional Services	\$ 50,000		\$ 39,835.89	79.7%	\$ 48,744.10	-18.3%
Bank Service Charges	\$ 250		\$ 208.94	83.6%	\$ 183.99	14%
Total	\$ 72,750	1.9%	\$ 58,851.65	80.9%	\$ 48,928.09	20.3%

Allocations

Administrative Fee	\$	189,792		\$	142,344.00	75.0%	\$	110,799.00	28.5%
MIS	\$	19,967		\$	14,967.00	75.0%	\$	12,249.00	22.2%
	\$	209,759	5.5%	\$	157,311.00	75.0%	\$	123,048.00	27.8%

Grants

Other grants	\$	150,000		\$	132,852.38	88.6%	\$	83,422.60	59.3%
	\$	150,000	4.0%	\$	132,852.38	88.6%	\$	83,422.60	59.3%

Advertising	\$	900	0.02%	\$	35.00	3.9%	\$	523.38	-93%
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Office Supplies/Maintenance

Postage	\$	5,000		\$	5,066.82	101.3%	\$	4,122.84	22.9%
Service to Office Equipment	\$	25,000		\$	11,196.92	44.8%	\$	19,953.48	-43.9%
Telephone	\$	6,000		\$	7,747.55	129.1%	\$	4,811.95	61.0%
Software	\$	45,000		\$	46,125.57	102.5%	\$	46,200.46	-0.2%
Office Supplies	\$	40,000		\$	25,416.68	63.5%	\$	18,286.76	39.0%
Small Capital	\$	50,000		\$	42,655.21	85.3%	\$	40,826.00	4.5%
	\$	171,000	4.5%	\$	138,208.75	80.8%	\$	134,201.49	3.0%

Staff Development

Conferences/Training/Travel	\$	35,000		\$	7,760.50	22.2%	\$	16,249.50	-52.2%
Tuition Reimbursement	\$	10,000		\$	-	0.0%	\$	-	#DIV/0!
Membership	\$	71,000		\$	81,054.90	114.2%	\$	73,590.85	10.1%
	\$	116,000	3.1%	\$	88,815.40	76.6%	\$	89,840.35	-1.1%

Insurance

Unemployment	\$	1,176		\$	882.00	75.0%	\$	846.00	4.3%
Risk Management	\$	111,948		\$	83,961.00	75.0%	\$	70,209.00	19.6%
	\$	113,124	3.0%	\$	84,843.00	75.0%	\$	71,055.00	19.4%

Building Costs

Transfer to Capital	\$	375,000		\$	350,000.00	93.3%	\$	-	#DIV/0!
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Rent	\$	589,583		\$	442,035.00	75.0%	\$	442,035.00	0.0%
Supplies	\$	-		\$	-	#DIV/0!	\$	-	#DIV/0!
Maintenance	\$	-		\$	7,785.00	#DIV/0!	\$	-	#DIV/0!
Total Building	\$	964,583	25.5%	\$	799,820.00		\$	442,035.00	80.9%
Total Operations/Services	\$	2,148,736	56.8%	\$	1,729,503.44	80.5%	\$	1,212,012.16	42.7%
Total Expenses	\$	5,056,384		\$	3,941,445.43	77.9%	\$	3,256,728.86	21.0%
Revenue Minus Expense	\$	(392,926)		\$	(424,455.44)		\$	(84,250.14)	403.8%

Operating fund

Date	Beginning	Revenue	Expense	Balance Sheet Activity	Ending
1/1/2025	1,865,528.14	\$ 177,743.66	\$ 756,098.52	\$ -	\$ 1,287,173.28
2/1/2025	\$ 1,287,173.28	\$ 51,768.64	\$ 475,969.98	\$ -	\$ 862,971.94
3/1/2025	\$ 862,971.94	\$ 78,349.86	\$ 363,344.33	\$ -	\$ 577,977.47
4/1/2025	\$ 577,977.47	\$ 152,276.92	\$ 370,899.38	\$ -	\$ 359,355.01
5/1/2025	\$ 359,355.01	\$ 180,401.23	\$ 351,501.99	\$ -	\$ 188,254.25
6/1/2025	\$ 188,254.25	\$ 54,561.09	\$ 342,717.32	\$ -	\$ (99,901.98)
7/1/2025	\$ (99,901.98)	\$ 1,764,953.82	\$ 578,097.14	\$ -	\$ 1,086,954.70
8/1/2025	\$ 1,086,954.70	\$ 407,246.59	\$ 461,144.63	\$ -	\$ 1,033,056.66
9/1/2025	\$ 1,033,056.66	\$ 649,688.18	\$ 241,672.14	\$ -	\$ 1,441,072.70
10/1/2025	\$ 1,441,072.70				
11/1/2025	\$ -				
12/1/2025	\$ -				
1/1/2026	\$ -				

Capital Fund

Revenue Expected:

Expense Expected:

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 194,018.17	\$ 315,631.65	\$ 160,002.22	\$ 349,647.60
2/1/2025	\$ 349,647.60	\$ 453.73	\$ 149,531.69	\$ 200,569.64
3/1/2025	\$ 200,569.64	\$ 747.20	\$ -	\$ 201,316.84
4/1/2025	\$ 201,316.84	\$ 35,540.22	\$ 33,876.93	\$ 202,980.13

5/1/2025	\$	202,980.13	\$	53.49	\$	33,684.82	\$	169,348.80
6/1/2025	\$	169,348.80	\$	671.51	\$	1,808.82	\$	168,211.49
7/1/2025	\$	168,211.49	\$	232.58	\$	(1,808.82)	\$	170,252.89
8/1/2025	\$	170,252.89	\$	118.42	\$	116,316.50	\$	54,054.81
9/1/2025	\$	54,054.81	\$	-	\$	32,141.25	\$	21,913.56
10/1/2025	\$	21,913.56						
11/1/2025	\$	-						
12/1/2025	\$	-						
1/1/2026	\$	-						

Trust Accounts

Cantoni

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 7,017.16	\$ 2.58	\$ -	\$ 7,019.74
2/1/2025	\$ 7,019.74	\$ 1.78	\$ 116.90	\$ 6,904.62
3/1/2025	\$ 6,904.62	\$ 1.36	\$ 368.69	\$ 6,537.29
4/1/2025	\$ 6,537.29	\$ 1.27	\$ 564.90	\$ 5,973.66
5/1/2025	\$ 5,973.66	\$ 1.66	\$ 52.33	\$ 5,922.99
6/1/2025	\$ 5,922.99	\$ 1.86	\$ -	\$ 5,924.85
7/1/2025	\$ 5,924.85	\$ 2.44	\$ -	\$ 5,927.29
8/1/2025	\$ 5,927.29	\$ 2.23	\$ -	\$ 5,929.52
9/1/2025	\$ 5,929.52	\$ -	\$ -	\$ 5,929.52
10/1/2025	\$ 5,929.52			
11/1/2025	\$ -			
12/1/2025	\$ -			
1/1/2026	\$ -			

Meyer

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 33,943.90	\$ 12.67	\$ 322.00	\$ 33,634.57
2/1/2025	\$ 33,634.57	\$ 8.77	\$ 74.70	\$ 33,568.64
3/1/2025	\$ 33,568.64	\$ 6.96	\$ -	\$ 33,575.60
4/1/2025	\$ 33,575.60	\$ 6.92	\$ 393.00	\$ 33,189.52
5/1/2025	\$ 33,189.52	\$ 9.49	\$ -	\$ 33,199.01
6/1/2025	\$ 33,199.01	\$ 10.67	\$ 102.70	\$ 33,106.98
7/1/2025	\$ 33,106.98	\$ 13.97	\$ -	\$ 33,120.95

8/1/2025	\$	33,120.95	\$	12.79	\$	-	\$	33,133.74
9/1/2025	\$	33,133.74	\$	-	\$	439.70	\$	32,694.04
10/1/2025	\$	32,694.04						
11/1/2025	\$	-						
12/1/2025	\$	-						
1/1/2026	\$	-						

Memorials/Donations

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 6,814.86	\$ 1,557.71	\$ 1,022.59	\$ 7,349.98
2/1/2025	\$ 7,349.98	\$ (98.22)	\$ 1,294.09	\$ 5,957.67
3/1/2025	\$ 5,957.67	\$ 1,171.36	\$ 238.03	\$ 6,891.00
4/1/2025	\$ 6,891.00	\$ 5,485.00	\$ 225.66	\$ 12,150.34
5/1/2025	\$ 12,150.34	\$ 1,055.64	\$ 171.12	\$ 13,034.86
6/1/2025	\$ 13,034.86	\$ 339.30	\$ -	\$ 13,374.16
7/1/2025	\$ 13,374.16	\$ 435.79	\$ 41.77	\$ 13,768.18
8/1/2025	\$ 13,768.18	\$ 1,125.45	\$ 715.27	\$ 14,178.36
9/1/2025	\$ 14,178.36	\$ -	\$ 321.11	\$ 13,857.25
10/1/2025	\$ 13,857.25			
11/1/2025	\$ -			
12/1/2025	\$ -			
1/1/2026	\$ -			

Total	Beginning	Revenue	Expense	Balance Sheet activity	Ending
1/1/2025	\$ 2,107,322.23	\$ 494,948.27	\$ 917,445.33	\$ -	\$ 1,684,825.17
2/1/2025	\$ 1,684,825.17	\$ 52,134.70	\$ 626,987.36	\$ -	\$ 1,109,972.51
3/1/2025	\$ 1,109,972.51	\$ 80,276.74	\$ 363,951.05	\$ -	\$ 826,298.20
4/1/2025	\$ 826,298.20	\$ 193,310.33	\$ 405,959.87	\$ -	\$ 613,648.66
5/1/2025	\$ 613,648.66	\$ 181,521.51	\$ 385,410.26	\$ -	\$ 409,759.91
6/1/2025	\$ 409,759.91	\$ 55,584.43	\$ 344,628.84	\$ -	\$ 120,715.50
7/1/2025	\$ 120,715.50	\$ 1,765,638.60	\$ 576,330.09	\$ -	\$ 1,310,024.01
8/1/2025	\$ 1,310,024.01	\$ 408,505.48	\$ 578,176.40	\$ -	\$ 1,140,353.09
9/1/2025	\$ 1,140,353.09	\$ 649,688.18	\$ 274,574.20	\$ -	\$ 1,515,467.07
10/1/2025	\$ 1,515,467.07	\$ -	\$ -	\$ -	
11/1/2025	\$ -	\$ -	\$ -	\$ -	
12/1/2025	\$ -	\$ -	\$ -	\$ -	

1/1/2026 \$ -

By end of September we have usually collected 81% of PPRT. We have currently collected 52% of budgeted.

Library Operating Revenue

Fund	Budgeted	Projected	Difference
Real Estate Taxes	\$ 3,222,539	\$ 3,191,497	\$ (31,042)
PPRT	\$ 592,000	\$ 380,448	\$ (211,552)
State Grants or other	\$ 104,020	\$ 104,120	\$ 100
Other Grants	\$ 150,000	\$ 150,000	\$ -
PILOT	\$ 556,299	\$ 556,299	\$ -
Fines	\$ 4,500	\$ 8,971	\$ 4,471
Non-Resident Fee	\$ 100	\$ -	\$ (100)
Lost or Damaged Items	\$ 5,000	\$ 3,031	\$ (1,969)
Copies/Miscellaneous	\$ 14,000	\$ 10,027	\$ (3,973)
Meeting Room Fees	\$ 4,000	\$ 5,736	\$ 1,736
Interest Income	\$ 6,000	\$ 3,243	\$ (2,757)
Investment Income	\$ 5,000	\$ 13,463	\$ 8,463
Sale of Property	\$ -	\$ 39,037	\$ 39,037
Reimbursement of Expenses	\$ -	\$ 6,362	
Totals	\$ 4,663,458	\$ 4,472,233	\$ (191,225)

Expenditures			
Fund	Budgeted	Projected	Difference
Salaries	\$ 1,867,224	\$ 1,855,211	\$ 12,013
Overtime	\$ -	\$ 348	\$ (348)
IMRF	\$ 135,590	\$ 134,490	\$ 1,100
FICA/Medicare	\$ 144,064	\$ 138,120	\$ 5,944
Life insurance	\$ 3,800	\$ 2,634	\$ 1,166
Medical insurance	\$ 741,000	\$ 732,355	\$ 8,645
Service recognition	\$ 15,970	\$ 15,970	\$ -
Total Personnel	\$ 2,907,648	\$ 2,879,128	\$ 28,520
Fund	Budgeted		
Unemployment insurance	\$ 1,176	\$ 1,176	\$ -
Advertising	\$ 900	\$ 450	\$ 450
Printing/binding	\$ -	\$ -	\$ -
Service to maintain Building	\$ -	\$ 7,785	\$ (7,785)
Service to Office Equipment	\$ 25,000	\$ 12,442	\$ 12,558
IT Services	\$ 19,967	\$ 19,967	\$ -
Telephone/Internet	\$ 6,000	\$ 10,941	\$ (4,941)
Banking Service Charges	\$ 250	\$ 312	\$ (62)
Conferences/Travel/Continuing Ed	\$ 35,000	\$ 9,541	\$ 25,459
General Fund	\$ 189,792	\$ 189,792	\$ -
Postage	\$ 5,000	\$ 6,853	\$ (1,853)
Security	\$ 22,500	\$ 25,076	\$ (2,576)
Computer Software	\$ 45,000	\$ 62,715	\$ (17,715)
Tuition Reimbursement	\$ 10,000	\$ -	\$ 10,000
Professional Services	\$ 50,000	\$ 49,452	\$ 548

Membership Fees	\$ 71,000	\$ 81,438	\$ (10,438)
Per Capita Grant	\$ 104,020	\$ 104,403	\$ (383)
Other Grant	\$ 150,000	\$ 150,000	\$ -
Office Supplies	\$ 40,000	\$ 37,949	\$ 2,051
Risk Management	\$ 111,948	\$ 111,948	\$ -
Small Capital	\$ 50,000	\$ 50,000	\$ -
Rent	\$ 589,583	\$ 589,583	\$ -
Books & Other Materials	\$ 245,000	\$ 245,000	\$ -
Lost or Damaged	\$ 1,600	\$ 986	\$ 614
Transfer to Capital Fund	\$ 375,000	\$ 350,000	\$ 25,000
Total operating	\$ 2,148,736	\$ 2,117,810	\$ 30,926
Total expense	\$ 5,056,384	\$ 4,996,938	\$ 59,446
Surplus (deficit)	\$ (392,926.00)	\$ (524,705)	
	\$ (17,926.00)	\$ (174,705)	

Library Operating Revenue		3 Year Actual Average (FY2022-FY2024)	2024 Budget	2025 Budget	2026 change from 2025		Change from 2024
Fund							
Real Estate Taxes	\$	2,948,380	\$ 3,122,000	\$ 3,222,539	\$ 3,322,500	3%	6%
PPRT	\$	868,472	\$ 740,000	\$ 592,000	\$ 305,520	-48%	-59%
State Grants or other	\$	113,422	\$ 104,020	\$ 104,020	\$ 104,020	0%	0%
Other Grants	\$	78,053	\$ 300,000	\$ 150,000	\$ 100,000		
Transfer from GF					\$ 285,476		
PILOT	\$	549,900	\$ 540,096	\$ 556,299	\$ 527,604	-5%	-2%
Fines	\$	6,561	\$ 6,500	\$ 4,500	\$ 5,000	11%	-23%
Non-Resident Fee	\$	122	\$ 100	\$ 100	\$ 100	0%	0%
Lost or Damaged Items	\$	5,439	\$ 5,000	\$ 5,000	\$ 3,000	-40%	-40%
Copies/Miscellaneous	\$	12,978	\$ 12,500	\$ 14,000	\$ 11,000	-21%	-12%
Meeting Room Fees	\$	4,158	\$ 3,500	\$ 4,000	\$ 6,000	50%	71%
Interest Income	\$	9,569	\$ 5,000	\$ 6,000	\$ 4,000	-33%	-20%
Investment Income	\$	14,516	\$ 3,000	\$ 5,000	\$ 7,000	40%	133%
Sale of Property	\$	1,707	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Miscellaneous Income	\$	500	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Reimbursement of Expense	\$	8,604	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Totals	\$	4,622,380	\$ 4,841,716	\$ 4,663,458	\$ 4,681,220	0%	-3%
Expenditures							
Fund		3 Year Actual Average	2024 Budget	2025 Budget	2026	Change from 2025	Change from 2024
Salaries	\$	1,670,826	\$ 1,770,819	\$ 1,867,224	\$ 1,941,755	4%	10%
Overtime	\$	79	\$ -	\$ -	\$ -		
IMRF	\$	117,934	\$ 117,648	\$ 135,590	\$ 161,349	19%	37%
FICA/Medicare	\$	125,375	\$ 136,572	\$ 144,064	\$ 149,796	4%	10%
Life insurance	\$	2,643	\$ 3,283	\$ 3,800	\$ 3,501	-8%	7%
Medical insurance	\$	606,959	\$ 706,800	\$ 741,000	\$ 957,528	29%	35%
Service recognition	\$	14,135	\$ 14,430	\$ 15,970	\$ 16,865	6%	17%
Total Personnel	\$	2,537,951	\$ 2,712,400	\$ 2,907,648	\$ 3,230,794	11%	19%
Fund		3 Year Actual Average	2024 Budget	2025 Budget	2026	Change from 2025	Change from 2024
Unemployment insurance	\$	1,088	\$ 1,128	\$ 1,176	\$ 1,224	4%	9%
Advertising	\$	592	\$ 900	\$ 900	\$ 900	0%	0%
Printing/binding	\$	-	\$ -	\$ -	\$ -		
Service to maintain Building	\$	615	\$ -	\$ -	\$ 1,000		
Service to Office Equipment	\$	19,994	\$ 22,000	\$ 25,000	\$ 15,000	-40%	-32%
IT Services	\$	30,513	\$ 16,337	\$ 19,967	\$ 32,524	63%	99%
Telephone/Internet	\$	9,861	\$ 16,000	\$ 6,000	\$ 7,500	25%	-53%

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Banking Service Charges	\$ 226	\$ 250	\$ 250	\$ 250	0%	0%
Conferences/Travel/Continuing Ed	\$ 17,748	\$ 13,000	\$ 35,000	\$ 20,000	-43%	54%
General Fund	\$ 135,852	\$ 147,732	\$ 189,792	\$ 190,680	0%	29%
Postage	\$ 4,631	\$ 4,500	\$ 5,000	\$ 6,500	30%	44%
Security	\$ 22,847	\$ 45,000	\$ 22,500	\$ 24,000	7%	
Computer Software	\$ 47,972	\$ 45,000	\$ 45,000	\$ 55,000	22%	22%
Temp Agency Services	\$ 693	\$ 2,500	\$ -	\$ -	#DIV/0!	-100%
Tuition Reimbursement	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	0%
Professional Services	\$ 97,516	\$ 70,000	\$ 50,000	\$ 52,000	4%	-26%
Membership Fees	\$ 64,373	\$ 73,000	\$ 71,000	\$ 75,000	6%	3%
Materials for Buildings	\$ 1,190	\$ 1,000	\$ -	\$ 1,200	#DIV/0!	20%
Per Capita Grant	\$ 106,448	\$ 104,020	\$ 104,020	\$ 104,020	0%	0%
Other Grant	\$ 92,036	\$ 300,000	\$ 150,000	\$ 100,000	-33%	
Gifts						
Programs						
Office Supplies	\$ 30,753	\$ 36,000	\$ 40,000	\$ 48,000	20%	33%
Risk Management	\$ 94,812	\$ 83,612	\$ 111,948	\$ 109,920	-2%	31%
Small Capital	\$ 81,768	\$ 152,000	\$ 50,000	\$ 40,000	-20%	-74%
Equipment				\$ 10,000		
Rent	\$ 589,377	\$ 589,583	\$ 589,583	\$ 589,583	0%	0%
Books & Other Materials	\$ 260,024	\$ 245,000	\$ 245,000	\$ 245,000	0%	0%
Lost or Damaged	\$ 1,268	\$ 1,600	\$ 1,600	\$ 1,600	0%	0%
Transfer to Capital Fund	\$ 333,333	\$ 200,000	\$ -	\$ -		-100%
Total operating	\$ 2,045,529	\$ 2,180,162	\$ 1,773,736	\$ 1,740,901	-2%	-20%

Total expense	\$ 4,583,481	\$ 4,892,562	\$ 4,681,384	\$ 4,971,695	6%	2%
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Surplus (deficit)	\$ 38,899	\$ (50,846)	\$ (17,926.00)	\$ (290,475.00)	1520%	471%
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Average Household cost 2025	2026	Difference				
\$ 100.99	\$ 104.12	\$ 3.13				

Capital Fund Revenue	3 Year Actual Average (FY2022-FY2024)	2024 Budget	2025 Budget	2026	change from 2025	Change from 2024
Interest Income	\$ 4,194	\$ 6,000	\$ -	\$ -	#DIV/0!	-100%
Investment Income	\$ 7,588	\$ 5,000	\$ -	\$ -	#DIV/0!	-100%
Foundation or other	\$ -	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Transfer from Library	\$ 266,667	\$ -	\$ 375,000	\$ -	-100%	#DIV/0!
Totals	\$ 278,449	\$ 11,000	\$ 375,000	\$ -	-100%	-100%

Capital Fund Expenditures	3 Year Actual Average (FY2022-FY2024)	2024 Budget	2025 Budget	2026	change from 2025	Change from 2024
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Equipment/Furniture	\$ 159,868	\$ 989,000	\$ 475,000	\$ -	-100%	-100%
Surplus/Deficit	\$ 118,581	\$ (978,000)	\$ (100,000)	\$ -	-100%	-100%
Trust Funds Revenue	3 Year Actual Average (FY2022-FY2024)	2024 Budget	2025 Budget	2026	change from 2025	Change from 2024
Interest Cantoni Fund	\$ 217	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Interest Meyer Fund	\$ 232	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Interest Donation Fund	\$ 28	\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
Contributions	\$ 10,648	\$ 30,000	\$ 50,000	\$ 50,000	0%	67%
Totals	\$ 11,125	\$ 30,000	\$ 50,000	\$ 50,000	0%	67%
Trust Expenses	3 Year Actual Average (FY2022-FY2024)	2024 Budget	2025 Budget	2026	change from 2025	Change from 2024
Cantoni (Books/Materials)	\$ 17,371	\$ 20,000	\$ 6,000	\$ 5,000	-17%	-75%
Meyer (Professional Fees)	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0%	0%
Meyer (Supplies)	\$ 2,082	\$ 5,000	\$ 5,000	\$ 5,000	0%	0%
Meyer (Small Capital)	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0%	0%
Meyer (Books/Materials)	\$ 4,706	\$ 5,000	\$ 5,000	\$ 6,000	20%	20%
Memorial/Donation (Books/Materials)	\$ 14,148	\$ 30,000	\$ 50,000	\$ 50,000	0%	67%
Meyer (Miscellaneous)	\$ 300	\$ 5,000	\$ 5,000	\$ 5,000	0%	0%
Totals	\$ 38,607	\$ 75,000	\$ 81,000.00	\$ 81,000	0%	8%
Surplus/Deficit	\$ (27,482)	\$ (45,000)	\$ (31,000.00)	\$ (31,000)	0%	-31%