



## DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

Board of Trustees  
FINANCE AND PROPERTIES COMMITTEE  
Meeting AGENDA  
Wednesday, July 9, 2025  
4:30 p.m.  
Board Room

- I. Call to Order – Sofia Xethalis
- II. Consent Agenda (Approval of Agenda; Approval of June 11, 2025 Minutes)
- III. Written Communications from the Public
- IV. Public Comment— 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members
- V. Old Business
  - A. Capital Needs (Discussion)
  - B. Furniture Project Update (Discussion)
  - C. Other
- VI. New Business
  - A. June 2025 Check Register and Vendor Report (Action)
  - B. June 2025 Actuals & Projection (Discussion)

- C. Illinois Funds Statement (Discussion)
  - D. Budget Process (Discussion)
  - E. Other
- VII. Adjournment



## DECATUR PUBLIC LIBRARY

knowledge | creativity | inspiration

### DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance and Properties

Minutes

**Date: June 11, 2025 meeting**

**Time: 4:30 p.m.**

**Location: Board Room**

**Present:**

Emily West

Sofia Xethalis

Paula Cross

Karl Coleman

Blake Allison

**Staff:** Rick Meyer, City Librarian, Alissa Henkel, Director Program, Resources, and Services

**Absent:**

**Guests:**

**Call to Order:** Ms. Xethalis called the meeting to order at 4:32pm.

**Consent Agenda**

Ms. Cross made a motion to approve the consent agenda. All in favor. The motion was adopted.

**Written Communication from the Public:** None

**Public Comments:** None

**Old Business**

Capital Needs (Discussion) Mr. Meyer stated there are still some issues with the pipes in the new air conditioning system. There is a plan to continue to flush out the pipe, that will be replaced eventually. New trees have been planted in the green space. There is no update on the broken drains in the roof. The water line leak in the employee break room is being resolved.

Furniture Project Update (Discussion) Mr. Meyer stated the reference desk should arrive next week along with some additional fixes being completed. Still waiting on the security officer desk.

Other (Discussion) Mr. Meyer discussed the issue with the City Blue contract and the resolution.

## **New Business**

May 2025 Check Register and Vendor Report (Action) Ms. West made a motion to approve the check register and send to the full Board, seconded by Mr. Allison. Ms. Xethalis requested a roll call vote. Mr. Coleman yes, Ms. Cross yes, Ms. West yes, Ms. Xethalis yes, Mr. Allison yes. The motion was adopted.

May 2025 Actuals and Projection (Discussion) Mr. Meyer presented the actual and projected budget detail.

Illinois Funds Statement (Discussion) Mr. Meyer presented the statement to the committee.

Solar Clock (Action) Mr. Meyer presented the details for the Solar Clock. Mr. Meyer will contact the party to advise the decision made by the committee to abstain from adding this to the green space, since it's not Library property.

City Librarian Compensation (Action) At 5:02pm, the meeting went into Closed Session pursuant to 5 ILCS 120 § 2 (c) (1)). At 5:21pm the meeting ended Closed Session. Ms. West made a motion to present the details regarding the City Librarian's compensation to the Board on June 26, seconded by Mr. Allison. Mr. Coleman requested a roll call vote. Mr. Allison yes, Ms. West yes, Ms. Cross yes, Mr. Coleman yes, and Ms. Xethalis yes. The motion was adopted.

## **Adjournment**

Mr. Allison made a motion to adjourn at 5:24pm, seconded by Ms. West. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Final 6/11/2025

**CITY OF DECATUR**  
**LIBRARY FUNDS CHECK REGISTER**  
For invoices from -- 6/1/2025 to 6/30/2025

**35 -- LIBRARY FUND**

<b>Check #</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Check Amt</b>	<b>Account Description</b>
167491	06/05/2025	COMMERCIAL MAIL SERVICES MONTHLY POSTAGE FEES - 05/16-05/31	271.06	POSTAGE
167524	06/05/2025	IHLS-OCLC WEBDEWEY 03/1/25-02/28/26	841.51	MEMBERSHIP FEES
167617	06/12/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	2,317.21	OFFICE SUPPLIES
167621	06/12/2025	BODINE ELECTRIC DATA & REC ON COLUMN	1,524.00	SERVICE TO MAINT BUILDIN
167622	06/12/2025	BREWSTER, CONNIE K 05/13 PRESCHOOL 5/14 SCHOOL AGE ART	300.00	OTHER LIBRARY GRANT EXI
167623	06/12/2025	BRIDGEALL LIBRARIES LIMITED CHQ - SUBSCRIPTION - RENEWAL PRODUCT CODE	13,125.00	COMPUTER SOFTWARE
167644	06/12/2025	DECATUR BLUEPRINT, INC. 8.5X11 LETTERHEAD- COLOR PRINTING ON 28# #10	450.50	OFFICE SUPPLIES
167645	06/12/2025	DECATUR CIVIC CENTER AUTHORITY BLANKET - SECURITY FOR LIBRARY	2,111.98	SECURITY
167646	06/12/2025	STRINGER, BETH E SUBSCRIPTION LOCAL HISTORY & CIRCULATION	28.00	BOOKS & PERIODICALS
167664	06/12/2025	HENKEL, ALISSA IKEA GLASS DOOR CABINET	199.99	SMALL CAPITAL ITEMS
167678	06/12/2025	KANOPY BLANKET - LIBRARY STREAMING SERVICE	624.00	BOOKS & PERIODICALS
167679	06/12/2025	KILEY KLEIN, LTD LEGAL REPRESENTATION FOR MAY 2025	113.00	PROFESSIONAL SERVICES
167697	06/12/2025	MIDWEST TAPE, LLC BLANKET - AV AND STREAMING SERVICES	799.99	OFFICE SUPPLIES
167708	06/12/2025	PEASE, CONNIE L YOGA FOR THE PEOPLE: 1 HOUR MAR/APR/MAY	455.00	OTHER LIBRARY GRANT EXI
167717	06/12/2025	SAM'S CLUB ACCT 9064	79.07	OTHER LIBRARY GRANT EXI
167725	06/12/2025	SOUNDCHECK MUSIC ANCHOR EXT900SOUND & ANCHOR MOBILE BAG	179.97	OTHER LIBRARY GRANT EXI
167729	06/12/2025	STRIGLOS/HAINES & ESSICK COLORS PRINT PAPER & PREM LASER PAPER	189.12	OFFICE SUPPLIES
167735	06/12/2025	TODAY'S BUSINESS SOLUTIONS ANNUAL LICENSE AND SOFTWARE SUPPORT	3,967.00	COMPUTER SOFTWARE



**CITY OF DECATUR**  
**LIBRARY FUNDS CHECK REGISTER**  
For invoices from -- 6/1/2025 to 6/30/2025

**35 -- LIBRARY FUND**

<b>Check #</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Check Amt</b>	<b>Account Description</b>
167762	06/18/2025	AMAZON PAYMENTS BLANKET -OFFICE SUP, OTHER GRANTS, HARDWAR	1,648.68	OFFICE SUPPLIES
167764	06/18/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	1,349.03	OFFICE SUPPLIES
167773	06/18/2025	CANON FINANCIAL SERVICES, INC BLANKET - SERVICE COPIERS & PRINTERS	803.78	SERV-OFFICE EQUIPMENT
167776	06/18/2025	CDW GOVERNMENT INC BLANKET - OFFICE SUPPLIES AND COMPUTER HARI	87.17	SMALL CAPITAL ITEMS
167812	06/18/2025	KUZEL, BRENDEN MICHAEL CLASH OF GENERATION 2025 150TH ANNIVERSARY	2,500.00	OTHER LIBRARY GRANT EXI
167816	06/18/2025	LIBRARY SOLUTIONS LIBRARY CALENDER ANNUAL SUBSCRIPTION	2,500.00	COMPUTER SOFTWARE
167823	06/18/2025	MIDWEST TAPE, LLC BLANKET - AV AND STREAMING SERVICES	311.13	OFFICE SUPPLIES
167830	06/18/2025	PAETEC BLANKET - TELEPHONE SERVICE	55.94	TELEPHONE
167833	06/18/2025	PEERLESS NETWORK, INC ACCT 1212890	330.06	TELEPHONE
167863	06/18/2025	UNIQUE MANAGEMENT SERVICES BLANKET - COLLECTION SERVICES	315.20	PROFESSIONAL SERVICES
167885	06/26/2025	BAKER & TAYLOR CO BLANKET - BOOKS AND ENTERTAINMENT	1,515.43	OFFICE SUPPLIES
167900	06/26/2025	BUSEY BANK SAFETY DEPOSIT BOX 151001511 SERVICE FEE	55.00	BANKING SERVICE CHARGE
167908	06/26/2025	COMMERCIAL MAIL SERVICES MONTHLY POSTAGE FEES	334.91	POSTAGE
167909	06/26/2025	CONFIDENTIAL ON SITE PAPER SHREDDING COPS 95 PURGE DPL WORK ORDER 390031	62.79	PROFESSIONAL SERVICES
167963	06/26/2025	MIDWEST TAPE, LLC BLANKET - AV AND STREAMING SERVICES	312.24	OFFICE SUPPLIES
167981	06/26/2025	SAM'S CLUB ACCT 9064	186.07	OTHER LIBRARY GRANT EXI
168005	06/26/2025	UNIQUE MANAGEMENT SERVICES BLANKET - COLLECTION SERVICES	502.35	PROFESSIONAL SERVICES
168011	06/26/2025	VERIZON WIRELESS ACCT 980380645-00001	161.67	TELEPHONE

**CITY OF DECATUR  
LIBRARY FUNDS CHECK REGISTER**

For invoices from -- 6/1/2025 to 6/30/2025

**35 -- LIBRARY FUND**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
23006902	06/05/2025	JESSICA HILL CONSULTING LLC BLANKET - SOCIAL WORKER'S WAGES	1,923.00	OTHER LIBRARY GRANT EXI
23006910	06/18/2025	REGIONS/CREDIT CARD ACCT 2191	522.84	COMPUTER SOFTWARE
23006962	06/18/2025	JESSICA HILL CONSULTING LLC BLANKET - SOCIAL WORKER'S WAGES	1,538.40	OTHER LIBRARY GRANT EXI
23006965	06/26/2025	JONES & THOMAS BLANKET - WEB SERVICES	420.00	PROFESSIONAL SERVICES
23006966	06/26/2025	JONES & THOMAS BLANKET - WEB SERVICES	250.00	PROFESSIONAL SERVICES
<b>Total for: 35</b>			<b>45,262.09</b>	

**59 -- LIBRARY TRUST FUNDS**

<u>Check #</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Check Amt</u>	<u>Account Description</u>
167646	06/12/2025	STRINGER, BETH E SUBSCRIPTION LOCAL HISTORY & CIRCULATION	28.00	BOOK AND PERIODICALS
167839	06/18/2025	ROCKFORD MAP PUBLISHERS, INC. SANGAMON IL 2025 PLAT BOOK	74.70	BOOK AND PERIODICALS
<b>Total for: 59</b>			<b>102.70</b>	
<b>Total for All:</b>			<b>\$45,364.79</b>	

## JUNE 2025 VENDOR REPORT

<b>VENDOR NAME</b>	<b>AMOUNT</b>
AMAZON PAYMENTS Total	\$1,648.68
BAKER & TAYLOR CO Total	\$5,181.67
BODINE ELECTRIC Total	\$1,524.00
BREWSTER, CONNIE K Total	\$300.00
BRIDGEALL LIBRARIES LIMITED Total	\$13,125.00
BUSEY BANK Total	\$55.00
CANON FINANCIAL SERVICES, INC Total	\$803.78
CDW GOVERNMENT INC Total	\$87.17
COMMERCIAL MAIL SERVICES Total	\$605.97
CONFIDENTIAL ON SITE PAPER SHREDDING Total	\$62.79
DECATUR BLUEPRINT, INC. Total	\$450.50
DECATUR CIVIC CENTER AUTHORITY Total	\$2,111.98
HENKEL, ALISSA Total	\$199.99
IHLS-OCLC Total	\$841.51
JESSICA HILL CONSULTING LLC Total	\$3,461.40
JONES & THOMAS Total	\$670.00
KANOPY Total	\$624.00
KILEY KLEIN, LTD Total	\$113.00
KUZEL, BRENDEN MICHAEL Total	\$2,500.00
LIBRARY SOLUTIONS Total	\$2,500.00
MIDWEST TAPE, LLC Total	\$1,423.36
PAETEC Total	\$55.94
PEASE, CONNIE L Total	\$455.00
PEERLESS NETWORK, INC Total	\$330.06
REGIONS/CREDIT CARD Total	\$522.84
ROCKFORD MAP PUBLISHERS, INC. Total	\$74.70
SAM'S CLUB Total	\$265.14
SOUNDCHECK MUSIC Total	\$179.97
STRIGLOS/HAINES & ESSICK Total	\$189.12
STRINGER, BETH E Total	\$56.00
TODAY'S BUSINESS SOLUTIONS Total	\$3,967.00
UNIQUE MANAGEMENT SERVICES Total	\$817.55
VERIZON WIRELESS Total	\$161.67
<b>Grand Total</b>	<b>\$45,364.79</b>



DPL FY2025 Budget Report  
 Prepared July 2, 2025  
 At the end of June 50% of the  
 year has passed

**Revenue**

	FY2025 Budgeted	% of Budget	Actual YTD	% Collected	FY2024 YTD	% Change
Property Taxes	\$ 3,222,539	69.1%	\$ -	0.0%	\$ -	#DIV/0!
All Other	\$ 1,440,919	30.9%	\$ 696,052.09	48.3%	\$ 762,480.50	-8.7%
<b>Total Revenue</b>	<b>\$ 4,663,458</b>		<b>\$ 696,052.09</b>	<b>14.9%</b>	<b>\$ 762,480.50</b>	<b>-8.7%</b>

Expense	FY2025 Budgeted	% of Budget	Actual YTD	% Expended	FY2024 YTD	% Change
<u>Personnel</u>						
Payroll	\$ 1,867,224		\$ 923,175.93	49.4%	\$ 868,295.53	6.3%
Benefits	\$ 1,040,424		\$ 513,114.25	49.3%	\$ 462,663.17	10.9%
	<b>\$ 2,907,648</b>	<b>57.5%</b>	<b>\$ 1,436,290.18</b>	<b>49.4%</b>	<b>\$ 1,330,958.70</b>	<b>7.9%</b>

Library Materials

Books, Periodicals, etc.	\$ 245,000		\$ 68,592.18	28.0%	\$ 47,341.70	44.9%
Per Capita	\$ 104,020		\$ 104,403.28	100.4%	\$ 84,291.29	23.9%
Lost/Damage	\$ 1,600		\$ 508.02	31.8%	\$ 421.51	21%
<b>Total Materials</b>	<b>\$ 350,620</b>	<b>9.3%</b>	<b>\$ 173,503.48</b>	<b>49.5%</b>	<b>\$ 132,054.50</b>	<b>31.4%</b>

Professional Services

Security	\$ 22,500		\$ 12,242.62	54.4%	\$ 27,518.37	-55.5%
Professional Services	\$ 50,000		\$ 29,838.65	59.7%	\$ 33,441.13	-10.8%
Bank Service Charges	\$ 250		\$ 177.06	70.8%	\$ 111.03	59%
<b>Total</b>	<b>\$ 72,750</b>	<b>1.9%</b>	<b>\$ 42,258.33</b>	<b>58.1%</b>	<b>\$ 33,552.16</b>	<b>25.9%</b>

Allocations

<b>Administrative Fee</b>	\$	189,792		\$	94,896.00	50.0%	\$	73,866.00	28.5%
<b>MIS</b>	\$	19,967		\$	9,978.00	50.0%	\$	8,166.00	22.2%
	\$	<b>209,759</b>	<b>5.5%</b>	\$	<b>104,874.00</b>	<b>50.0%</b>	\$	<b>82,032.00</b>	<b>27.8%</b>

#### Grants

<b>Other grants</b>	\$	150,000		\$	90,880.22	60.6%	\$	39,472.68	<b>130.2%</b>
	\$	<b>150,000</b>	<b>4.0%</b>	\$	<b>90,880.22</b>	<b>60.6%</b>	\$	39,472.68	<b>130.2%</b>

<b>Advertising</b>	\$	900	0.02%	\$	-	0.0%	\$	523.38	-100%
--------------------	----	-----	-------	----	---	------	----	--------	-------

#### Office Supplies/Maintenance

<b>Postage</b>	\$	5,000		\$	3,386.08	67.7%	\$	2,790.96	21.3%
<b>Service to Office Equipment</b>	\$	25,000		\$	5,783.94	23.1%	\$	16,435.21	-64.8%
<b>Telephone</b>	\$	6,000		\$	3,476.29	57.9%	\$	3,370.87	3.1%
<b>Software</b>	\$	45,000		\$	41,547.04	92.3%	\$	43,585.28	-4.7%
<b>Office Supplies</b>	\$	40,000		\$	18,006.35	45.0%	\$	11,533.30	56.1%
<b>Small Capital</b>	\$	50,000		\$	25,087.61	50.2%	\$	36,203.62	-30.7%
	\$	<b>171,000</b>	<b>4.5%</b>	\$	<b>97,287.31</b>	<b>56.9%</b>	\$	<b>113,919.24</b>	<b>-14.6%</b>

#### Staff Development

<b>Conferences/Training/Travel</b>	\$	35,000		\$	4,242.75	12.1%	\$	11,681.40	-63.7%
<b>Tuition Reimbursement</b>	\$	10,000		\$	-	0.0%	\$	-	#DIV/0!
<b>Membership</b>	\$	71,000		\$	2,158.25	3.0%	\$	2,739.93	-21.2%
	\$	<b>116,000</b>	<b>3.1%</b>	\$	<b>6,401.00</b>	<b>5.5%</b>	\$	<b>14,421.33</b>	<b>-55.6%</b>

#### Insurance

<b>Unemployment</b>	\$	1,176		\$	588.00	50.0%	\$	564.00	4.3%
<b>Risk Management</b>	\$	111,948		\$	55,974.00	50.0%	\$	46,806.00	19.6%
	\$	<b>113,124</b>	<b>3.0%</b>	\$	<b>56,562.00</b>	<b>50.0%</b>	\$	<b>47,370.00</b>	<b>19.4%</b>

#### Building Costs

<b>Transfer to Capital</b>	\$	375,000		\$	350,000.00	93.3%	\$	-	#DIV/0!
----------------------------	----	---------	--	----	------------	-------	----	---	---------

Rent	\$	589,583		\$	294,690.00	50.0%	\$	294,690.00	0.0%
Supplies	\$	-		\$	-	#DIV/0!	\$	-	#DIV/0!
Maintenance	\$	-		\$	7,785.00	#DIV/0!	\$	-	#DIV/0!
Total Building	\$	964,583	25.5%	\$	652,475.00		\$	294,690.00	121.4%
Total Operations/Services	\$	2,148,736	56.8%	\$	1,224,241.34	57.0%	\$	758,035.29	61.5%
Total Expenses	\$	5,056,384		\$	2,660,531.52	52.6%	\$	2,088,993.99	27.4%
Revenue Minus Expense	\$	(392,926)		\$	(1,964,479.43)		\$	(1,326,513.49)	48.1%

#### Operating fund

Date	Beginning	Revenue	Expense	Balance Sheet Activity	Ending
1/1/2025	1,865,528.14	\$ 177,743.66	\$ 756,098.52	\$ -	\$ 1,287,173.28
2/1/2025	\$ 1,287,173.28	\$ 51,768.64	\$ 475,969.98	\$ -	\$ 862,971.94
3/1/2025	\$ 862,971.94	\$ 78,349.86	\$ 363,344.33	\$ -	\$ 577,977.47
4/1/2025	\$ 577,977.47	\$ 152,276.92	\$ 370,899.38	\$ -	\$ 359,355.01
5/1/2025	\$ 359,355.01	\$ 180,401.23	\$ 351,501.99	\$ -	\$ 188,254.25
6/1/2025	\$ 188,254.25	\$ 55,511.78	\$ 342,717.32	\$ -	\$ (98,951.29)
7/1/2025	\$ (98,951.29)				
8/1/2025	\$ -				
9/1/2025	\$ -				
10/1/2025	\$ -				
11/1/2025	\$ -				
12/1/2025	\$ -				
1/1/2026	\$ -				

#### Capital Fund

Revenue Expected:

Expense Expected:

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 194,018.17	\$ 315,631.65	\$ 160,002.22	\$ 349,647.60
2/1/2025	\$ 349,647.60	\$ 453.73	\$ 149,531.69	\$ 200,569.64
3/1/2025	\$ 200,569.64	\$ 747.20	\$ -	\$ 201,316.84
4/1/2025	\$ 201,316.84	\$ 35,540.22	\$ 33,876.93	\$ 202,980.13

5/1/2025	\$	<b>202,980.13</b>	\$	53.49	\$	33,684.82	\$	169,348.80
6/1/2025	\$	<b>169,348.80</b>	\$	-	\$	1,808.82	\$	167,539.98
7/1/2025	\$	<b>167,539.98</b>						
8/1/2025	\$	-						
9/1/2025	\$	-						
10/1/2025	\$	-						
11/1/2025	\$	-						
12/1/2025	\$	-						
1/1/2026	\$	-						

#### Trust Accounts

##### Cantoni

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 7,017.16	\$ 2.58	\$ -	\$ 7,019.74
2/1/2025	\$ 7,019.74	\$ 1.78	\$ 116.90	\$ 6,904.62
3/1/2025	\$ 6,904.62	\$ 1.36	\$ 368.69	\$ 6,537.29
4/1/2025	\$ 6,537.29	\$ 1.27	\$ 564.90	\$ 5,973.66
5/1/2025	\$ 5,973.66	\$ 1.66	\$ 52.33	\$ 5,922.99
6/1/2025	\$ 5,922.99	\$ -	\$ -	\$ 5,922.99
7/1/2025	\$ 5,922.99			
8/1/2025	\$ -			
9/1/2025	\$ -			
10/1/2025	\$ -			
11/1/2025	\$ -			
12/1/2025	\$ -			
1/1/2026	\$ -			

##### Meyer

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 33,943.90	\$ 12.67	\$ 322.00	\$ 33,634.57
2/1/2025	\$ 33,634.57	\$ 8.77	\$ 74.70	\$ 33,568.64
3/1/2025	\$ 33,568.64	\$ 6.96	\$ -	\$ 33,575.60
4/1/2025	\$ 33,575.60	\$ 6.92	\$ 393.00	\$ 33,189.52
5/1/2025	\$ 33,189.52	\$ 9.49	\$ -	\$ 33,199.01
6/1/2025	\$ 33,199.01	\$ -	\$ 102.70	\$ 33,096.31
7/1/2025	\$ 33,096.31			

8/1/2025	\$	-
9/1/2025	\$	-
10/1/2025	\$	-
11/1/2025	\$	-
12/1/2025	\$	-
1/1/2026	\$	-

#### Memorials/Donations

Date	Beginning	Revenue	Expense	Ending
1/1/2025	\$ 6,814.86	\$ 1,557.71	\$ 1,022.59	\$ 7,349.98
2/1/2025	\$ 7,349.98	\$ (98.22)	\$ 1,294.09	\$ 5,957.67
3/1/2025	\$ 5,957.67	\$ 1,171.36	\$ 238.03	\$ 6,891.00
4/1/2025	\$ 6,891.00	\$ 5,485.00	\$ 225.66	\$ 12,150.34
5/1/2025	\$ 12,150.34	\$ 1,055.64	\$ 171.12	\$ 13,034.86
6/1/2025	\$ 13,034.86	\$ 335.00	\$ -	\$ 13,369.86
7/1/2025	\$ 13,369.86			
8/1/2025	\$ -			
9/1/2025	\$ -			
10/1/2025	\$ -			
11/1/2025	\$ -			
12/1/2025	\$ -			
1/1/2026	\$ -			

Total	Beginning	Revenue	Expense	Balance Sheet activity	Ending
1/1/2025	\$ 2,107,322.23	\$ 494,948.27	\$ 917,445.33	\$ -	\$ 1,684,825.17
2/1/2025	\$ 1,684,825.17	\$ 52,134.70	\$ 626,987.36	\$ -	\$ 1,109,972.51
3/1/2025	\$ 1,109,972.51	\$ 80,276.74	\$ 363,951.05	\$ -	\$ 826,298.20
4/1/2025	\$ 826,298.20	\$ 193,310.33	\$ 405,959.87	\$ -	\$ 613,648.66
5/1/2025	\$ 613,648.66	\$ 181,521.51	\$ 385,410.26	\$ -	\$ 409,759.91
6/1/2025	\$ 409,759.91	\$ 55,846.78	\$ 344,628.84	\$ -	\$ 120,977.85
7/1/2025	\$ 120,977.85	\$ -	\$ -	\$ -	
8/1/2025	\$ -	\$ -	\$ -	\$ -	
9/1/2025	\$ -	\$ -	\$ -	\$ -	
10/1/2025	\$ -	\$ -	\$ -	\$ -	
11/1/2025	\$ -	\$ -	\$ -	\$ -	
12/1/2025	\$ -	\$ -	\$ -	\$ -	

1/1/2026 \$ -



## Library Operating Revenue

Fund	Budgeted	Projected	Difference
Real Estate Taxes	\$ 3,222,539	\$ 3,222,539	\$ -
PPRT	\$ 592,000	\$ 384,720	\$ (207,280)
State Grants or other	\$ 104,020	\$ 104,020	\$ -
Other Grants	\$ 150,000	\$ 150,000	\$ -
PILOT	\$ 556,299	\$ 556,299	\$ -
Fines	\$ 4,500	\$ 10,186	\$ 5,686
Non-Resident Fee	\$ 100	\$ -	\$ (100)
Lost or Damaged Items	\$ 5,000	\$ 3,294	\$ (1,706)
Copies/Miscellaneous	\$ 14,000	\$ 10,144	\$ (3,856)
Meeting Room Fees	\$ 4,000	\$ 8,167	\$ 4,167
Interest Income	\$ 6,000	\$ 4,485	\$ (1,515)
Investment Income	\$ 5,000	\$ 21,096	\$ 16,096
Sale of Property	\$ -	\$ 37,951	\$ 37,951
Reimbursement of Expenses	\$ -	\$ 6,362	
<b>Totals</b>	<b>\$ 4,663,458</b>	<b>\$ 4,519,264</b>	<b>\$ (144,194)</b>

## Expenditures

Fund	Budgeted	Projected	Difference
Salaries	\$ 1,867,224	\$ 1,846,352	\$ 20,872
Overtime	\$ -	\$ 348	\$ (348)
IMRF	\$ 135,590	\$ 133,892	\$ 1,698
FICA/Medicare	\$ 144,064	\$ 137,332	\$ 6,732
Life insurance	\$ 3,800	\$ 2,652	\$ 1,148
Medical insurance	\$ 741,000	\$ 739,100	\$ 1,900
Service recognition	\$ 15,970	\$ 15,970	\$ -
<b>Total Personnel</b>	<b>\$ 2,907,648</b>	<b>\$ 2,875,646</b>	<b>\$ 32,002</b>
Fund	Budgeted		
Unemployment insurance	\$ 1,176	\$ 1,176	\$ -
Advertising	\$ 900	\$ -	\$ 900
Printing/binding	\$ -	\$ -	\$ -
Service to maintain Building	\$ -	\$ 7,785	\$ (7,785)
Service to Office Equipment	\$ 25,000	\$ 7,803	\$ 17,197
IT Services	\$ 19,967	\$ 19,967	\$ -
Telephone/Internet	\$ 6,000	\$ 7,008	\$ (1,008)
Banking Service Charges	\$ 250	\$ 438	\$ (188)
Conferences/Travel/Continuing Ed	\$ 35,000	\$ 7,256	\$ 27,744
General Fund	\$ 189,792	\$ 189,792	\$ -
Postage	\$ 5,000	\$ 6,766	\$ (1,766)
Security	\$ 22,500	\$ 24,485	\$ (1,985)
Computer Software	\$ 45,000	\$ 59,879	\$ (14,879)
Tuition Reimbursement	\$ 10,000	\$ -	\$ 10,000
Professional Services	\$ 50,000	\$ 53,992	\$ (3,992)

Membership Fees	\$ 71,000	\$ 71,000	\$ -
Per Capita Grant	\$ 104,020	\$ 104,403	\$ (383)
Other Grant	\$ 150,000	\$ 150,000	\$ -
Office Supplies	\$ 40,000	\$ 42,628	\$ (2,628)
Risk Management	\$ 111,948	\$ 111,948	\$ -
Small Capital	\$ 50,000	\$ 58,879	\$ (8,879)
Rent	\$ 589,583	\$ 589,583	\$ -
Books & Other Materials	\$ 245,000	\$ 245,000	\$ -
Lost or Damaged	\$ 1,600	\$ 1,363	\$ 237
Transfer to Capital Fund	\$ 375,000	\$ 350,000	\$ 25,000
<b>Total operating</b>	<b>\$ 2,148,736</b>	<b>\$ 2,111,150</b>	<b>\$ 37,586</b>
<b>Total expense</b>	<b>\$ 5,056,384</b>	<b>\$ 4,986,796</b>	<b>\$ 69,588</b>
<b>Surplus (deficit)</b>	<b>\$ (392,926.00)</b>	<b>\$ (467,532)</b>	
	\$ (17,926.00)	\$ (117,532)	



## Investor Statement

Page 1 of 2

for the period of: June 1, 2025 - June 30, 2025



Investor Services: (800) 947-8479



Internet: [www.illinoisfunds.com](http://www.illinoisfunds.com)

CITY OF DECATUR  
130 N FRANKLIN ST  
DECATUR IL 62523-6044

002166

### Portfolio at-a-Glance

Portfolio Value Beginning 06/01/2025	\$2,168.46
+ Purchases	\$372.15
- Withdrawals	\$0.00
Portfolio Value Ending 06/30/2025	\$2,549.31

### Portfolio Summary

Account Number	Fund Name	Shares	Share Price	Market Value on 06/30/2025	% of Account Holdings
CITY OF DECATUR	Illinois LGIP	2,549.310	\$1.00	\$2,549.31	100.0%

### Account Transactions

Account Number	Trade Date	Transaction Description	Dollar Amount	Share Price	Shares this Transaction	Total Shares Owned
Illinois LGIP/5000		Beginning Balance as of 06/01/2025	\$2,168.46	\$1.00		2,168.460
	06/02/25	SHARES PURCHASED - WIRE	\$128.12	\$1.00	128.120	2,296.580
CITY OF DECATUR	06/05/25	SHARES PURCHASED - WIRE	\$60.93	\$1.00	60.930	2,357.510
	06/23/25	SHARES PURCHASED - WIRE	\$42.00	\$1.00	42.000	2,399.510
Distributions:	06/26/25	SHARES PURCHASED - WIRE	\$130.10	\$1.00	130.100	2,529.610
Dividends	06/30/25	SHARES PURCHASED - WIRE	\$11.00	\$1.00	11.000	2,540.610
Cap Gains	06/30/25	INCOME REINVEST	\$8.70	\$1.00	8.700	2,549.310
REINVEST		Ending Balance as of 06/30/2025	\$2,549.31	\$1.00		2,549.310





CITY OF DECATUR

## Investor Statement

Page 2 of 2

for the period of: June 1, 2025 - June 30, 2025



Investor Services: (800) 947-8479



Internet: [www.illinoisfunds.com](http://www.illinoisfunds.com)

### Account Earnings Summary

Account Number	Fund Name	Capital Gains	Income Distributions	Period to Date	Year to Date
CITY OF DECATUR	Illinois LGIP	\$ .00	\$8.70	\$8.70	\$509.12
	<b>Total Portfolio</b>	<b>\$ .00</b>	<b>\$8.70</b>	<b>\$8.70</b>	<b>\$509.12</b>

