



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, August 22, 2024

4:30 p.m.

Decatur Public Library

Board Room

- I. **Call to order** – Karl Coleman
- II. **Consent Agenda (Approval of Agenda; Approval of the May 16, 2024 minutes) (Action)**
- III. **Public comments.** 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. **No immediate response will be given by the Library Trustees or Library staff members.**
- IV. **Written Communications from the public**
- V. **Division Head reports**—Becky Damptz, Alissa Henkel, Carol Ziese
- VI. **City Librarian’s report** –Rick Meyer (Discussion)
- VII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee**-Karl Coleman
 - i. Software Use Policy (Action)
 - ii. Workplace Discrimination, Harassment, Violence, and Retaliation Policy (Action)
 - iii. Meeting Room Policy Clarification (Action)
 - iv. DEI Committee (Discussion)
 - v. Other
 - B. **Finance and Properties Committee**—Karl Coleman
 - i. No Meeting
 - C. **Foundation**—Rick Meyer
 - i. No meeting
 - D. **Friends of the Library** – Rick Meyer
 - i. August 8 Meeting

E. Illinois Heartland Library System—Rick Meyer

- i. Update on SHARE agreement

VIII. Old Business

- A. Open Trustee Seats (Discussion)
- B. Sale of Library Furniture (Action)
- C. Furniture Grant Update (Discussion)
- D. Other

IX. New Business

- A. Capital Needs (Discussion)
- B. May-July Check Registers and Vendor Report (Action)
- C. July Budget Actuals & Projection (Discussion)
- D. Security Costs (Action)
- E. Other (Discussion)

X. Adjournment

If you have questions please contact: Rick Meyer, City Librarian
421-9713