



DECATUR PUBLIC LIBRARY

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AGENDA

**Regular Board of Trustee
Thursday, November 21, 2024**

4:30 p.m.

Decatur Public Library

Board Room

- I. **Call to order** – Karl Coleman
- II. **Consent Agenda (Approval of Agenda; Approval of the October 17, 2024 minutes) (Action)**
- III. **Public comments.** 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. **No immediate response will be given by the Library Trustees or Library staff members.**
- IV. **Written Communications from the public**
- V. **Division Head reports**—Alissa Henkel, Matt Wilkerson, Carol Ziese
- VI. **City Librarian’s report, October** –Rick Meyer (Discussion)
- VII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee**-Karl Coleman
 - i. Chair Appointment (Discussion)
 - ii. Circulation Policy (Action)
 - iii. Unattended Children Policy (Action)
 - iv. Meeting Room Policy (Action)

- v. Remote Work Policy (Action)
- vi. DEI Committee (Discussion)

B. Finance and Properties Committee—Karl Coleman

- i. Capital Needs (Discussion)
- ii. Furniture Project Update (Discussion)
- iii. October 2024 Check Registers & Vendor Reports (Action)
- iv. October 2024 Budget Actuals (Discussion)
- v. 2024 Budget Projection (Discussion)
- vi. FY2025 Budget Amendment (Discussion)
- vii. Chair Appointment (Discussion)
- viii. Other

C. Foundation—Karl Coleman

- i. Annual Meeting, October 29

D. Friends of the Library – Alissa Henkel, Shiowa Karsten

- i. November 14 Meeting

E. Illinois Heartland Library System—Rick Meyer

- i. No Report

VIII. Old Business

- A. Other

IX. New Business

- A. Election of Secretary (Action)
- B. Serving Our Public 4.0-Rick Meyer (Discussion)
- C. Other (Discussion)

X. Adjournment

If you have questions please contact: Rick Meyer, City
Librarian 421-9713