

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES
Finance and Properties
Minutes

Date: October 16, 2024

Time: 4:30 p.m.

Location: Board Room

Present:

Emily West

Sofia Xethalis

Blake Allison

Staff: Rick Meyer, City Librarian, Alissa Henkel, Director Program, Resources, and Services

Absent:

Karl Coleman

Samantha Carroll

Guests: None

Call to Order:

Ms. Xethalis called the meeting to order at 4:35pm.

Consent Agenda

Ms. West made a motion to approve the consent agenda. No discussion. All in favor. The motion was adopted.

Written Communication from the Public: None

Public Comments: None

Old Business

Capital Needs (Discussion) Mr. Meyer stated the roof is finished, although there is some additional canopy work which should be done by Friday. some roof drains will be replaced also. Most of the retaining wall is finished. There will be some plumbing done in the clinic in November.

Furniture Project Update (Discussion) The project is scheduled from Dec. 2 – 19, 2024. Mr. Meyer will check in with the City to see if they will replace the carpet upstairs in the Children's area also.

Other (Discussion) Mr. Meyer discussed the City Tax Levy documents and talking points.

New Business

September 2024 Check Register & Vendor Report (Action) Mr. Allison made a motion to send the check register to the full Board, seconded by Ms. West. Ms. Xethalis requested a roll call vote. Ms. Xethalis yes, Ms. West yes, Mr. Allison, yes. All in favor. The motion adopted.

September 2024 Budget Actuals (Discussion) Mr. Meyer presented the current budget detail.

2024 Budget Projection (Discussion) Mr. Meyer presented the projected budget detail.

FY 2025 Budget Approval (Action) Mr. Allison made a motion to approve the 2025 Budget and present it to the full Board, seconded by Ms. West. Ms. Xethalis requested a roll call vote. Ms. Xethalis yes, Ms. West yes, Mr. Allison, yes. All in favor. The motion was adopted.

Adjournment

Ms. West made a motion to adjourn at 5:18pm, seconded by Mr. Allison. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Approved 11/13/2024