



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES

Finance and Properties

Minutes

Date: June 11, 2025 meeting

Time: 4:30 p.m.

Location: Board Room

Present:

Emily West

Sofia Xethalis

Paula Cross

Karl Coleman

Blake Allison

Staff: Rick Meyer, City Librarian, Alissa Henkel, Director Program, Resources, and Services

Absent:

Guests:

Call to Order: Ms. Xethalis called the meeting to order at 4:32pm.

Consent Agenda

Ms. Cross made a motion to approve the consent agenda. All in favor. The motion was adopted.

Written Communication from the Public: None

Public Comments: None

Old Business

Capital Needs (Discussion) Mr. Meyer stated there are still some issues with the pipes in the new air conditioning system. There is a plan to continue to flush out the pipe, that will be replaced eventually. New trees have been planted in the green space. There is no update on the broken drains in the roof. The water line leak in the employee break room is being resolved.

Furniture Project Update (Discussion) Mr. Meyer stated the reference desk should arrive next week along with some additional fixes being completed. Still waiting on the security officer desk.

Other (Discussion) Mr. Meyer discussed the issue with the City Blue contract and the resolution.

New Business

May 2025 Check Register and Vendor Report (Action) Ms. West made a motion to approve the check register and send to the full Board, seconded by Mr. Allison. Ms. Xethalis requested a roll call vote. Mr. Coleman yes, Ms. Cross yes, Ms. West yes, Ms. Xethalis yes, Mr. Allison yes. The motion was adopted.

May 2025 Actuals and Projection (Discussion) Mr. Meyer presented the actual and projected budget detail.

Illinois Funds Statement (Discussion) Mr. Meyer presented the statement to the committee.

Solar Clock (Action) Mr. Meyer presented the details for the Solar Clock. Mr. Meyer will contact the party to advise the decision made by the committee to abstain from adding this to the green space, since it's not Library property.

City Librarian Compensation (Action) At 5:02pm, the meeting went into Closed Session pursuant to 5 ILCS 120 § 2 (c) (1)). At 5:21pm the meeting ended Closed Session. Ms. West made a motion to present the details regarding the City Librarian's compensation to the Board on June 26, seconded by Mr. Allison. Mr. Coleman requested a roll call vote. Mr. Allison yes, Ms. West yes, Ms. Cross yes, Mr. Coleman yes, and Ms. Xethalis yes. The motion was adopted.

Adjournment

Mr. Allison made a motion to adjourn at 5:24pm, seconded by Ms. West. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Final 6/11/2025