

DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES  
Finance and Properties  
Minutes

**Date:** July 9, 2025 meeting

**Time:** 4:30 p.m.

**Location:** Board Room

**Present:**

Emily West

Sofia Xethalis

Paula Cross

Karl Coleman

Blake Allison

**Staff:** Rick Meyer, City Librarian, Alissa Henkel, Director Program, Resources, and Services

**Absent:**

**Guests:** None

**Call to Order:** Ms. Xethalis called the meeting to order at 4:34 pm.

**Consent Agenda**

Ms. West made a motion to approve the consent agenda. All in favor. The motion was adopted.

**Written Communication from the Public:** None

**Public Comments:** None

**Old Business**

Capital Needs (Discussion) Mr. Meyer stated some of the roofing drains that had been repaired leaked again into Project ThinkWell. The air conditioner system is still being drained weekly due to a bad pipe. The sensor on the air conditioner was also repaired.

Furniture Project Update (Discussion) Mr. Meyer stated there are still items that need to be delivered and repaired.

Other (Discussion) Mr. Meyer stated he had a meeting with Mayor Moore Wolfe about a possible tax levy for the Library. Mr. Meyer has set another meeting with Councilwoman Cruz. Mr. Meyer suggested a public

campaign. Mr. Meyer suggested telling the City what the Library operating revenue needs will be for the 2026 budget.

### **New Business**

June 2025 Check Register and Vendor Report (Action) Mr. Coleman made a motion to approve the check register and send to the full Board, seconded by Ms. Cross. Ms. Xethalis requested a roll call vote. Mr. Coleman yes, Ms. Cross yes, Ms. West yes, Ms. Xethalis yes, Mr. Allison yes. The motion was adopted.

May 2025 Actuals and Projection (Discussion) Mr. Meyer presented the actual and projected budget detail. Mr. Meyer received the award letter for the per capita grant. Mr. Meyer plans to start an aspirational budget for 2026.

Illinois Funds Statement (Discussion) Mr. Meyer presented the statement to the committee.

Budget Process (Discussion) The Board recommended a realistically aggressive budget for 2026.

### **Adjournment**

Mr. Coleman made a motion to adjourn at 5:30pm, seconded by Ms. West. All in favor. The motion was adopted.

Scribe, Michelle Whitehead, Executive Administrative Assistant

Approved 8/13/2025