



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Personnel, Policy and Public Relations Minutes

Date: June 6, 2024

Time: 4:30 p.m.

Board Room

Board President: Karl Coleman **Board Members:** Alana Banks, Elizabeth Rivera, Sofia Xethalis, Jacobie Jones, Emily West

Present

Karl Coleman
Elizabeth Rivera
Alana Banks

Absent:

Staff: Rick Meyer, City Librarian, Alissa Henkel, Director of Programs, Resources, and Services

Guests: None

Call to Order: Ms. Rivera called the meeting to order at 4:31p.m.

Consent Agenda with May 2, 2024 Meeting Minutes-Mr. Coleman made a motion to approve the consent agenda. No discussion. Passed by unanimous consent.

Public comments: None

Written Communications from the Public: None

New Business

Software Use Policy (Action) Mr. Coleman made a motion to approve the policy s presented, seconded by Ms. Banks. All in favor. The motion was adopted.

Workplace Discrimination, Harassment, Violence, and Retaliation Policy (Action) Ms. Rivera made a motion to table, seconded by Ms. Banks. All in favor. The motion was adopted.

Other (Discussion) Mr. Meyer stated the Library is waiting on an answer from the State of

Illinois regarding the furniture grant. The Library did get a new grant for \$27,500 to be used toward Technology. The Library has 2 years to spend the funds.

Old Business

Meeting Room Policy Clarification (Discussion) Mr. Meyer clarified the language of the policy.

DEI Committee (Discussion) The committee meets the 3rd Wednesday of the month. Juneteenth, June 19th is a holiday. The Library will be closed. The next meeting is July 17th.

Adjournment

Ms. Rivera made a motion to adjourn at 4:49 pm, seconded by Ms. Banks. All in favor. The motion was adopted.

Scribe,
Michelle Whitehead, Executive Administrative Assistant

Approved 11/7/24