



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Personnel, Policy and Public Relations Minutes

Date: November 7, 2024

Time: 4:30 p.m.

Board Room

Board President: Karl Coleman **Board Members:** Sofia Xethalis, Emily West, Ashley Petty, Samantha Carroll, Blake Allison, Shiowa Karsten, Paula Cross

Present

Karl Coleman
Samantha Carroll
Shiowa Karsten
Ashley Petty

Absent:

Staff: Rick Meyer, City Librarian

Guests:

Call to Order: Mr. Coleman called the meeting to order at 4:42p.m.

Consent Agenda with June 6, 2024 Meeting Minutes-Ms. Carroll made a motion to approve the consent agenda. No discussion. Passed by unanimous consent.

Public comments: None

Written Communications from the Public: None

New Business

Chair Appointment (Action) Mr. Coleman appointed Ms. Carroll as the Chair for Personnel, Policy, and Public Relations Committee.

Circulation Policy (Action) Ms. Ziese discussed the changes to the policy. Mr. Coleman made a motion to adopt the changes and send to the Board for approval, seconded by Ms. Carroll. All in favor. The motion was adopted.

Unattended Children Policy (Action) Mr. Meyer discussed the changes to the policy. Mr. Coleman made a motion to adopt the changes and send to the Board for approval, seconded by Ms. Karsten. All in favor. The motion was adopted.

Meeting Room Policy (Action) Ms. Carroll made a motion to table the discussion, seconded by Ms. Petty. All in favor. The motion was adopted.

Remote Work Policy (Action) Mr. Meyer presented the changes to the Remote Work Policy. Ms. Carroll made a motion to accept the changes, seconded by Ms. Karsten. All in favor. The motion was adopted.

Old Business

DEI Committee (Discussion) Mr. Meyer gave an update on the committee. The committee plans to meet annually going forward to discuss goals.

Other (Discussion) Mr. Meyer stated that Ms. Banks had turned in her resignation from the Board and that there is another applicant pending.

Adjournment

Mr. Coleman made a motion to adjourn at 5:11pm, seconded by Ms. Karsten. All in favor. The motion was adopted.

Scribe,
Michelle Whitehead, Executive Administrative Assistant

Approved 12.5.24