



DECATUR PUBLIC LIBRARY

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DECATUR PUBLIC LIBRARY BOARD OF TRUSTEES Personnel, Policy and Public Relations Minutes

Date: May 1, 2025

Time: 4:30 p.m.

Board Room

Board President: Karl Coleman **Board Members:** Sofia Xethalis, Emily West, Ashley Petty, Samantha Carroll, Blake Allison, Shiowa Karsten, Paula Cross, Kaylee Ledbetter

Present

Samantha Carroll
Ashley Petty
Kaylee Ledbetter
Karl Coleman
Shiowa Karsten

Absent: None

Staff: Rick Meyer, City Librarian, Alissa Henkel Head of Programs, Resources, & Services

Guests: None

Call to Order: Ms. Carroll called the meeting to order at 4:30p.m.

Consent Agenda with April 3, 2025 Meeting Minutes- Ms. Karsten made a motion to approve the consent agenda. No discussion. Passed by unanimous consent.

Public comments: None

Written Communications from the Public: Mr. Meyer stated he received a Freedom of Information Act request.

New Business

Continuing Education and Travel Policy (Action) Ms. Petty made a motion to send the policy as presented to the Board, seconded by Ms. Karsten. All in favor. The motion was adopted.

Test Proctoring Policy (Action) Ms. Karsten made a motion to send the policy with the

intended changes to the Board, seconded by Ms. Petty. All in favor. The motion was adopted.

Future Agenda Building (Discussion) Mr. Meyer stated there are only a handful of policies remaining to review. Two of them are complex. They will require the attorney to review as well. Potentially, new policies may be added, and a review of salaries for the union contract. Regarding public relations, the Board of Trustees can advocate for the Library.

Other (Discussion) Mr. Meyer discussed creating a more formalized process for the Board to be involved with the review of patron bans.

Old Business

City Librarian Evaluation (Discussion) Ms. Carroll discussed where the process stands.

Other (Discussion) Ms. Carroll wanted to bring about a discussion for disposal of local history items.

Adjournment

Ms. Petty made a motion to adjourn at 5:07pm. All in favor. The motion was adopted.

Scribe,
Michelle Whitehead, Executive Administrative Assistant

Approved 6.5.25